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## Terms of Reference

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### Registration and Qualification Recognition Committee

1. To advise the Council of PSI on the development of policy in all matters relating to recognition of qualifications and registration, and to keep abreast of European Union (EU) and international developments in the areas of recognition of qualifications, and registration and licensing of pharmacists
2. To determine the criteria and processes for registration and continued registration of persons (in accordance with the competence standards and other standards set by Council)
3. In appropriate cases when requested to do so, to advise the Council on the registration and/or continued registration of persons in any of the personal Registers kept in pursuance of Section 13 of the Pharmacy Act 2007.
4. In appropriate cases when requested to do so, to advise the Council on the proposed removal of the name of persons from the Registers.
5. In conjunction with the Professional Development and Learning Committee to oversee and assist in the development, implementation and quality assurance of the processes of recognition of qualifications for the purposes of registration in respect of persons duly qualified to practice applicable to pharmacists under the EU/EEA route of recognition, and the non EU/EEA system of qualification recognition.
6. To oversee the proper and effective maintenance of the personal Registers kept in pursuance of Section 13 of the Act, and to review and quality assure the systems and procedures of recognition and registration.
7. To oversee on an operational and strategic level the monitoring of undertakings and conditions applicable in the context of the continuing registration of persons on the personal Registers maintained under Section 13.
8. To confirm relevant operational policies, procedures, criteria and guidance, and to monitor and review the effectiveness of relevant rules, guidelines, standards and of operational policies, procedures, criteria and guidance and to make recommendations,

on any additions or changes so as to continually ensure the better operation of all appropriate sections of Parts 4 and 6 of the Pharmacy Act 2007.

9. The Committee chair will provide each Council meeting with a brief overview of the activities of the Committee. This paper will be sent to Committee members with the papers for the Committee meeting following the Council meeting.
10. To contribute to the development of the annual Service Plan and monitor performance against budget on a quarterly basis for the Registration and Qualification Recognition Unit.
11. To report to Council on a regular basis on the actions of the Registration and Qualification Committee through the Chairperson.
12. To consider and review risks and the mitigating measures to be taken in the context of the ToR and remit of the RQR committee.
13. To review the Terms of Reference of the Committee on an annual basis and make such recommendations to Council in relation thereto as may be deemed appropriate.
14. To carry out such other functions of the Council as may be delegated to the committee under section 11(8) of the Pharmacy Act 2007.
15. In accordance with Rule 24(3) of the Pharmaceutical Society of Ireland (Council) Regulations 2008, the Council hereby dispenses with the necessity to confirm acts of the Registration and Qualification Recognition Committee provided they are undertaken within its stated terms of reference as set out above.

<b>Reviewed by</b>	<b>Date</b>	<b>Approved by</b>	<b>Date</b>
RQR Committee	13 November 2017	Council	7 December 2017