
Agenda Item H.1

Report on material decisions of the Performance & Resources Committee

From: Dr. Ann McGarry, Chair of the Performance and Resources Committee

The Performance and Resources Committee met on Wednesday, 21 February 2024 online via MS Teams. The agenda items below refer to the matters before Council for decision. The agenda from the Committee meeting can be found in Annex 1 and highlights the additional items that the Committee discussed.

Agenda Item 5. Approval of the 2024 Committee Workplan

The Committee discussed the 2024 work plan, noted the inclusion of an update in relation to the organisation development project at its next meeting and agreed to recommend it to Council for approval at its next meeting.

Agenda Item 6.1: Approval of the Updated Corporate Procurement Plan 2021-2024

The Committee discussed the updates to the Corporate Procurement Plan and noted its extension for an additional year in line with the extension to the Corporate Strategy. The Committee requested that at the end of the year a review be carried out in relation to performance against the plan which would inform the development of the next Corporate Procurement Plan. The Committee approved the updated Corporate Procurement Plan and agreed to recommend its approval to Council at its next meeting.

Agenda Item 6.2: Approval of the Updated Procurement Policy

The Committee discussed the updates made to the Procurement Policy, as part of its annual review. The Committee noted the changes arising from changes to procurement rules and requirements, most notably Circular 05/23, which increased the threshold for open procurement from €25,000 to €50,000 for goods and services and €200,000 for works. The Committee agreed to consider further, as part of the next annual review, whether oversight by the Performance and Resources Committee

should be maintained at €25,000 or increased to €50,000 for goods and services. The Committee approved the updated Procurement Policy and agreed to recommend its approval to Council at its next meeting.

Agenda Item 6.3: Approval of the Procurement Plan for 2024

The Committee discussed and approved the Procurement Plan for 2024 and agreed for it to be included as part of the Corporate Procurement Plan 2021-2024 for consideration by Council at its next meeting.

Agenda Item 8.1: Approval of the ICT Strategy 2024-2027

The Committee discussed the ICT Strategy 2024-2027 and the roadmap for its implementation over the next four years. The Committee noted that the roadmap is presented at a high level with the future state of the organisation highlighted to demonstrate the expected outcomes arising from the implementation of the objectives. The Committee approved the ICT Strategy 2024-2027 and agreed to recommend its approval to Council at its next meeting.

Annex 1 – Agenda: Performance and Resources Committee, Wednesday, 21 February 2024



Agenda

Performance and Resources Committee

Meeting taking place on 21st of February at 9:30am

The meeting will be online and held at PSI House and online via MS Teams

Colour code: **Red**—for decision; **Green**—for discussion; **Blue**—for information

Indicative Time	Item Descriptor		Item Presenter
09:30	1.	Apologies	Chair
09:32	2.	Declaration of interests (See Appendix A below)	Chair
09:34	3.	Approval of agenda	Chair
09:37	4.	Approval of draft Minutes of Committee meeting held on 28th of November 2023	Chair
09:40	5	Approval of 2024 Committee Workplan	Chair
09:50	6.	<u>Finance and Support Services</u>	Finance and Support Services Manager
	6.1	Approval of the updated Corporate Procurement Plan 2021-2024	
	6.2	Approval of the updated Procurement Policy	
	6.3	Approval of the annual Procurement Plan for 2024	
	6.4	Update on contract extensions	
	6.5	Overview of draft financial outturn to 31 December 2023 (verbal update)	
	6.6	Quarterly Treasury Policy compliance metrics	

	6.7	Strategic Financing Review overview	Finance and Support Services Manager and Head of Corporate Services
10:30	7. 7.1	<u>HR, People and Organisation Development</u> Workforce planning and recruitment update	Strategic HR Manager
10:40	8 8.1 8.2	<u>ICT</u> Approval of the ICT Strategy 2024-2027 Penetration testing and general cybersecurity update	ICT and Corporate Reporting Manager
10:50	9 9.1 9.2	<u>Organisation Performance Update</u> Update on 2024 Service Plan Project Health Tracker Update on Health Cards: <ol style="list-style-type: none"> 1. Business Transformation Programme 2. ICT Strategy Implementation 3. Organisation Development Programme 4. Strategic Financing Review 5. New Website Redevelopment and Roll-out 6. HR Strategy Implementation 	Registrar Relevant Project Managers
11:05	10. 10.1 10.2	<u>General matters</u> Areas of focus for next meeting Recap of decisions taken at this meeting for Committee Report to Council	Chair

We anticipate the meeting should end at approximately 11:15am.

The next meeting will be on: Wednesday, 10 April 2024 at 9:30am.

Dr Ann McGarry, Chair of the Performance and Resources Committee

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

(a) an arrangement to which the Council is a party or a proposed such arrangement, or

(b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

(a) shall at the meeting, disclose that fact and the extent of the interest,

(b) may not influence or seek to influence a decision to be made in relation to the matter,

(c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,

(d) may not vote on a decision relating to the matter, and

(e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.