

**Agenda for PSI Regulatory and Professional Policy Committee
held on 1 December 2022 at 9am.**

The meeting will be in hybrid format held at PSI House and on Microsoft Teams.

Colour code: Red—for decision; Green—for discussion; Blue—for information

Agenda Notation: * - document provided in advance; ** - will be presented in slide deck at meeting;
*** - verbal update

Indicative time	Item and descriptor		Presenter
9.00	A	Apologies	Acting Chair
9.02	B	Declaration of Interests (See appendix A below)	Acting Chair
9.05	C	Approval of Meeting Agenda	Acting Chair
9.10	D	Approval of Minutes - 22 September 2022 meeting*	Acting Chair
9.15	E	2022 Work Plan Project – Adopt revised Core Competency Framework (CCF) for Pharmacists	A Mellett
	E.1	Approval of revised draft Core Competency Framework for recommendation to Council*	
	E.2	Project Health Card update*	
9.35	F	2022 Work Plan Project – Assess emerging risks to the continued availability of a professional pharmacy workforce within community and hospital pharmacy	A Mellett
	F.1	Update on project progress*	
	F.2	Project Health Card update*	
9.55	G	Delineation in retail pharmacy businesses (RPBs)**	J Bryan
10.15	H	Irish Institute of Pharmacy matters:	A Mellett
	H.1	Approval of the 2023 IIOP Work Programme for recommendation to Council	
	H.2	Quarterly update on IIOP operations and developments*	

10.30	I	Report on ongoing work on COVID-19 response**	D Burns
10.35	J	2022 Work Plan Projects – Project Health Card updates	
	J.1	Advance Reform of the Pharmacy Act*	O Carroll
	J.2	Review the CPD Model for pharmacists*	A Mellett
	J.3	Develop a CPD model for pharmaceutical assistants*	A Mellett
	J.4	Revise the current Third Country Qualification Route leading to registration as a pharmacist*	J Bryan
	J.5	Define, and move towards, a more effective regulatory model for community pharmacies*	J Bryan
10.50	K	PSI draft 2023 Service Plan*	Interim Registrar
11.00	L	Proposed next meeting date: 16 February 2023 AOB close of meeting	Acting Chair

We anticipate the meeting should end at approximately: 11am

Prof. Brian Kirby, Acting Chair of the Regulatory and Professional Policy Committee

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.