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## Terms of Reference

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### Inspection and Enforcement Committee

1. To advise the Council on the development of policy in all matters relating to inspection and enforcement, including registration of retail pharmacy businesses, and to keep abreast of international developments in the area of inspection and enforcement.
2. To contribute to the development of the annual Service Plan and monitor performance and comment on variances against budget on a quarterly basis for the Inspection and Enforcement Unit.
3. To review the Terms of Reference of the Committee on an annual basis and make such recommendations to Council as are deemed appropriate.
4. To report to Council on a regular basis on the governance issues arising in the Inspection and Enforcement Committee.
5. To liaise with other Committees of Council as required.
6. To consider and review risks and the mitigating measures to be taken in relation to the I&E function.

<b>Reviewed by:</b>	<b>Date</b>	<b>Approved by:</b>	<b>Date</b>
I&E Committee	14 November 2017	Council	07 December 2017