

Agenda for Public Council Meeting No. 94
08:30am Thursday, 14th February 2019
Location: PSI House, Fenian Street, Dublin 2

Colour code: Red—for decision; Green—for discussion; Blue—for information

Indicative Times 08:30am	A	Apologies	President
08:31am	B	<p>Declaration of Interests (please refer to Appendix A)</p> <p>Paragraph 9 of Schedule 1 to the Pharmacy Act 2007, deals with the necessary disclosure of certain interests by members of the Council and by members of its various committees. Those requirements are also reflected in the Code of Conduct adopted for Council members which also requires that they “be honest and open with regard to conflicts of interest (either real or perceived). Members must not use their position for personal gain in either business, political or social relationships. Therefore, a member who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.”</p> <p>A copy of paragraph 9 of Schedule 1 to the Act, relating to the disclosure of certain interests is therefore included as Appendix A and all members of the Committee are strongly advised to familiarise themselves with its contents.</p>	
08:32am	C	Draft Minutes of Public Council Meeting No. 93.	President
D. Reports and Updates from the Registrar			
08:35am	D.1a D.1b	Registrar’s Report. Proposal to amend previous Council decision regarding terms of appointment of two posts	Registrar Registrar
09:30am	D.2	Update on Q1 Implementation of Service Plan 2019, and Corporate Strategy 2018-2020.	Registrar
09:45am	D.3	Update on the Revised Code of Conduct for Pharmacists and Plan for Roll Out.	C. O’Leary
10:00am	D.4	Update on the Standards Development Process.	C. O’Leary

10:20am	D.5	Update on PSI Brexit Preparedness.	D. Gaughan
E. Reports and Updates from the Performance and Resources Committee			
10:30am	E.1 E.2 E.3	Performance and Resources Committee Report to Council. Approval of Committee Workplan. Approval of Revised Procurement Policy.	G. Knowles G. Knowles G. Knowles
F. Reports and Updates from the Regulatory and Professional Policy Committee			
10:50am	F.1 F.2 F.3	Regulatory and Professional Policy Committee Report to Council. Approval of Committee Workplan. Proposal to withdraw Memorandum of Advice (February 2011).	J. Kissane J. Kissane J. Kissane
G. Report from the Business Transformation Programme Board			
11:20am	G.1	Report from the Business Transformation Programme Board.	F. Foy
H. Update from IIOP Strategic Review Working Group			
11:40	H.1	Update – IIOP Strategic Review	M.R. Burke
I. Items from the President			
11:50:am	I.1 I.2 I.3	Approval of Draft Temporary Absence Rules for Submission to the Minister for Health. Proposal regarding Legislative Reform Working Group. Minuting of decisions approved by Council by email on February 1 st , 2019.	President President President
Council Business*			
12:20pm	J.1	Council members' time	

-----Close of Public Council Meeting-----

Closed Session**

***NB:** Please advise **Éanna Ó Lochlainn** in advance of your intentions to speak during this agenda item.

****NB:** As per the Closed Sessions policy, please advise the **President** in advance of any matter which you propose to raise under this agenda item.

Mr. Niall Byrne

Registrar/Chief Officer

The meeting should end at approximately 12:30 pm.

The next Council Meeting: 21st March 2019

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.