

Agenda for Public Council Meeting No. 101
08:30am Thursday, 12th December 2019
Location: PSI House, Fenian Street, Dublin 2

Colour code: Red—for decision; Green—for discussion; Blue—for information

Indicative Times	Item		
08:30am	A	Apologies	President
08:31am	B	<p>Declaration of Interests (please refer to Appendix A)</p> <p>Paragraph 9 of Schedule 1 to the Pharmacy Act 2007, deals with the necessary disclosure of certain interests by members of the Council and by members of its various committees. Those requirements are also reflected in the Code of Conduct adopted for Council members which also requires that they “be honest and open with regard to conflicts of interest (either real or perceived). Members must not use their position for personal gain in either business, political or social relationships. Therefore, a member who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.”</p> <p>A copy of paragraph 9 of Schedule 1 to the Act, relating to the disclosure of certain interests is therefore included as Appendix A and all members of the Committee are strongly advised to familiarise themselves with its contents.</p>	President
08:32am	C	Approval by Council of Draft Minutes of Public Council Meetings Nos. 98 & 99.	President
08:33am	D	Agreement on the Meeting Agenda	President

E. Updates and Items from the Registrar			
08:35am	E.1	Registrar's Report	Registrar
	E.2	Q4 Service Plan Update	Registrar
	E.3	Request for Approval by Council of the PSI's Service Plan and Budget for 2020 (including recommendation from the Performance and Resources Committee on Budget 2020)	Registrar
	E.4.	Proposed Policy Regarding Pre-publication of Council Public meeting papers in advance of Council's public meetings	Registrar
	E.5	Request for Approval by Council of Delegation to the Registrar of Power to Appoint Accreditation Team Members for the Integrated MPharm Programme.	Registrar
	E.6	Quarterly Update on the Implementation of PSI's CPD model and delivery of IOP services	D. Gaughan
	E.7	Request for Approval by Council of IOP 2020 Workplan	D. Gaughan
	E.8	External Examiner's Report in Respect of Professional Registration Examination (PRE)	D. Gaughan
F. Report and Updates from the Performance and Resources Committee			
10:00am	F.1	Report to Council from the Performance and Resources Committee	G. Knowles
	F.2	Request for Approval by Council of PSI Management Accounts to 30 September 2019.	G. Knowles
	F.3	Request for Approval of Recommendation to Council of appointments to PSI Disciplinary Committees	G. Knowles
	F.4	Strategic Financing Review – Proposal for Scoping Statement	G. Knowles
G. Report and Updates from the Regulatory and Professional Policy Committee			
10:30am	G.1	Regulatory and Professional Policy Committee Report to Council	M. Ní Shúilleabháin

H. Report and Updates from the Audit and Risk Committee			
10:40am	H.1	Report to Council from the Audit and Risk Committee	P. Turpin
I. Report from the Business Transformation Programme Board			
10:50am	I.1	Report to Council from the Business Transformation Programme Board	F. Foy
J. Items from the President			
11:00am	J.1	Report to Council from the Special Purposes Committee	President
	J.2	Update from the Special Purposes Committee following review of the Advisory Committees	President
	J.3	Request for Approval by Council of Recommendation for Appointment of External Member to PSI Audit and Risk Committee	President
	J.4	Request for Approval by Council of Revised Terms of Reference for: <ul style="list-style-type: none"> a. Special Purposes Committee b. Regulatory and Professional Policy Committee c. Performance and Resources Committee d. Audit and Risk Committee 	President
	J.5	Request for Approval by Council of Recommendation for Appointments to Performance and Resources Committee and Regulatory and Professional Policy Committee	President
K. Any Other Business			
11:45am		As agreed under Item D	President

Closed Session*

As per the Closed Sessions policy, please advise the President in advance of any matter which you propose to raise under this agenda item.

Mr. Niall Byrne
Registrar/Chief Officer

The next Council Meeting will take place on the 13th February 2020

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.