

Agenda for Public Council Meeting No. 98
09:00am Thursday, 19th September 2019
Location: PSI House, Fenian Street, Dublin 2

Colour code: Red—for decision; Green—for discussion; Blue—for information

Indicative Times	Item and Presenter		
09:00am	A	Apologies	President
09:01am	B	<p>Declaration of Interests (please refer to Appendix A)</p> <p>Paragraph 9 of Schedule 1 to the Pharmacy Act 2007, deals with the necessary disclosure of certain interests by members of the Council and by members of its various committees. Those requirements are also reflected in the Code of Conduct adopted for Council members which also requires that they “be honest and open with regard to conflicts of interest (either real or perceived). Members must not use their position for personal gain in either business, political or social relationships. Therefore, a member who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.”</p> <p>A copy of paragraph 9 of Schedule 1 to the Act, relating to the disclosure of certain interests is therefore included as Appendix A and all members of the Committee are strongly advised to familiarise themselves with its contents.</p>	President
09:02am	C	For Approval by Council: Draft Minutes of Public Council Meeting No. 97.	President
09:03am	D	Agreement on the meeting agenda	President
E. Updates and Items from the Registrar			
09:05am	E.1	Registrar’s Report	Registrar
	E.2	Q3 Service Plan Update	Registrar
	E.3	EFQM Update	Registrar

	E.4	Update on PSI Brexit Preparedness	Registrar
	E.5	Approval by Council of Business Case for 2-year Change Management and Organisational Development Support Services	Registrar
	E.6	Approval by Council of IOP Policies for ePortfolio Review & Practice Review	C. O'Connell
F. Report and Updates from the Performance and Resources Committee			
10:00am	F.1	Report to Council from the Performance and Resources Committee	G. Knowles
	F.2	Approval by Council of Management Accounts to 31st July 2019, and year-end projected outturn	G. Knowles
	F.3	Approval by Council of PSI Treasury Management Policy	G. Knowles
	F.4	Approval by Council of recommendation for re-appointment to PSI Professional Conduct Committee	A. Mellett
G. Report and Updates from the Regulatory and Professional Policy Committee			
10:30am	G.1	Regulatory and Professional Policy Committee Report to Council	Acting Chair
	G.2	Regulatory Risk: Approval by Council of PSI Regulatory Risk Statement	J. Bryan
	G.3	MPharm Accreditation: Approval by Council of PSI Accreditation Policy for MPharm programmes	C. O'Connell
	G.4	Approval by Council of MPharm Accreditation Standards: 4(a) Report of the Public Consultation on draft MPharm Accreditation Standards 4(b) Proposed MPharm Accreditation Standards	C. O'Connell
	G.5	Approval by Council of the Appointment of Accreditation Teams for the MPharm accreditation visits in 2020 to RCSI, TCD and UCC	C. O'Connell
	G.6	Qualification Recognition: Approval by Council of Language Competency Requirements	C. O'Connell

	G.7	Approval by Council of Proposed Third Country Qualification Recognition Policy	Registrar
	G.8	Approval by Council for public consultation: draft amending Registration Rules (Brexit contingency)	Registrar
H. Report and Updates from the Audit and Risk Committee			
11:40am	H.1	Report to Council from the Audit and Risk Committee	P. Turpin
I. Report from the Business Transformation Programme Board			
11:55am	I.1	Report to Council from the Business Transformation Programme Board	F. Foy
J. Items from the President			
12:10pm	J.1	Report to Council from the Special Purposes Committee	President
	J.2	Approval by Council of recommendations for appointments to PSI Advisory Committees	President
	J.3	Approval by Council of recommendation for appointment of Chair of the Regulatory and Professional Policy Committee	President
K. Any Other Business			
12:25pm		As agreed under Item D	President

-----Close of Public Council Meeting-----
Closed Session*

As per the Closed Sessions policy, please advise the President in advance of any matter which you propose to raise under this agenda item.

Mr. Niall Byrne
 Registrar/Chief Office

The public meeting should end at approximately 12.30pm to be followed directly by the commencement of the private meeting.

The next Council Meeting will take place on the 24th October 2019 (Council Planning & Development Day). This is not a public meeting.

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.