



PSI Council Public Meeting Minutes

Minutes of meeting number 115 of the Council of the Pharmaceutical Society of Ireland (PSI), as established under the Pharmacy Act 2007, the public session of which commenced at 08:30 am on Thursday 24th of June 2021. The meeting was held online due to the COVID-19 Public Health Emergency, and in accordance with rule 19(2) of the Pharmaceutical Society of Ireland (Council) Rules 2008 (S.I. No. 492 of 2008), and (S.I. 532 of 2020) Civil Law and Criminal Law (Miscellaneous Provisions) Act 2020 (Section 29) (Health) (Designation) Order 2020.

Agenda Item A – Election of the President and Vice-President of the Pharmaceutical Society of Ireland (PSI)

Dr. Cheryl Stokes, Head of Corporate Governance and Public Affairs, opened the meeting welcoming everyone and in particular the newly appointed Council members: Grainne Power, who has been nominated by the Health Products Regulatory Authority, and the newly elected pharmacists, Rory O’Donnell, John Given and Katherine Morrow. Dr. Stokes reminded Council that she was appointed as Presiding Officer for the purposes of the election. It was noted that two nominations for the post of President were received - Ms. Muireann Ní Shúilleabháin and Ms. Marie Louisa Power, and two nominations for the post of Vice-President were received - Mr. Rory O’Donnell, and Mr. Mark Jordan.

The Presiding Officer counted the votes, which could be viewed by video. Following the count, the Presiding Officer informed Council that Ms. Muireann Ní Shúilleabháin was deemed to have been duly elected President, and Mr. Rory O’Donnell was deemed to have been duly elected Vice-President.

Ms. Ní Shúilleabháin took the chair, thanked Council, and welcomed the four new Council members, who were attending their first meeting, following their recent appointment by the Minister for Health.

Agenda Item B - Attendees & Apologies

Name	Role	Present (Yes/No)
Ms. Muireann Ní Shúilleabháin	President	Yes
Mr. Rory O’Donnell	Vice President	Yes
Mr. John Given	Council Member	Yes
Mr. Graham Knowles	Council Member	Yes
Ms. Katherine Morrow	Council Member	Yes
Dr. Shane McCarthy	Council Member	Yes

Mr. Paul Turpin	Council Member	Yes
Ms. Ann Sheehan	Council Member	Yes
Prof. Brian Kirby	Council Member	Yes
Ms. Fiona Walsh	Council Member	No
Mr. Mark Jordan	Council Member	Yes
Ms. Joanne Kissane	Council Member	Yes
Ms. Dorothy Donovan	Council Member	Yes
Ms. Grainne Power	Council Member	Yes
Ms. Geraldine Crowley	Council Member	Yes
Mr. Seán Reilly	Council Member	Yes
Dr. Paul Gorecki	Council Member	Yes
Ms. Marie Louisa Power	Council Member	Yes
Mr. Roy Hogan	Council Member	Yes
Mr. Fintan Foy	Council Member	Yes
Members of PSI staff in attendance online for all or part of the meeting included:		
Mr. Niall Byrne	Registrar	
Dr. Lorraine Horgan	Head of Operations	
Mr. John Bryan	Head of Regulation	
Ms. Cora O’Connell	Education Manager	
Mr. Dan Burns	Business Transformation Project Manager (Acting)	
Mr. Brendan Flynn	Finance and Operational Performance Manager	
Mr. Neil Wall	ICT Manager	
Ms. Caroline Murphy	Legal Affairs Manager (Acting)	
Ms. Ciara Dooley	Regulatory Risk Co-ordinator	
Ms. Damhnait Gaughan	Head of Education and Registration	
Dr. Cheryl Stokes	Head of Corporate Governance & Public Affairs	

Colour code: Red—for decision; Green—for discussion; Blue—for information

Agenda Item C – Declaration of Interest by Members of Council

Issue

Declaration of interests by members of Council.

Information

Under item C of the Council Agenda, the President drew Council members’ attention to their obligations under paragraph 9 of Schedule 1 to the Pharmacy Act 2007, which deals with the necessary disclosure of certain interests by members of the Council.

Decision Approved, and/or Action Requested by Council

Katherine Morrow declared a conflict of interest with regard to agenda item G.2.

Paul Gorecki declared a conflict of interest with regard to agenda item J.2.

Mark Jordan, Roy Hogan, Brian Kirby and Geraldine Crowley declared a conflict of interest with regard to agenda item J.3.

Marie Louisa Power declared a conflict of interest with regard to agenda item J.4.

Agenda Item D – Draft Minutes of Public Council Meeting No. 114

Issue

Draft Minutes of Public Council Meeting No. 114

Information

The President noted that the draft minutes had been circulated to Council in advance of the meeting, and that no amendments had been received to the minutes as drafted.

Decision Approved, and/or Action Requested by Council

Decision Approved: Council approved the draft minutes of the public session of Council meeting number 114, held on the 22nd of April 2021, on the proposal of Ms. Ann Sheehan and seconded by Ms. Dorothy Donovan.

Agenda Item E – Agreement on the Meeting Agenda

Issue

The President invited members of Council to give notice of any items they wished to submit under item L, Any Other Business.

Information

The President advised that she wished to submit one item under item L, in relation to the appointment of a Council member to the Professional Conduct Committee arising from her now stepping down from the Committee due to her appointment as President.

Decision Approved, and/or Action Requested by Council

An item was tabled for discussion under Any Other Business

Agenda Item F.1– Presentation of the Registrar’s Report

Issue

Report from the Registrar.

Information

The Registrar updated Council, highlighting in particular, vaccination training for pharmacists, noting on the 4th of June training on the administration of the Janssen vaccine was approved for pharmacists as well as training for mRNA vaccines to be administered in Retail Pharmacy Businesses. It was noted that the Registrar had attended a meeting with the recently-appointed Secretary General of the Department of Health (DoH) , Mr. Robert Watt on 28th April 2021 together with the heads of other agencies under the aegis of the DoH. The Registrar informed Council that the Secretary General is committed to meeting each head of agency during 2021.

The Registrar acknowledged the work involved in the Council elections which took place in May 2021, which ran very smoothly. The Registrar informed Council that the new Target Operating Model (TOM), as part of the organisation development project being pursued under the 2021 Service Plan, was presented to staff the previous day. The Registrar emphasised that the TOM is based on the fundamental principle that “structure follows strategy” and so would play an important role in facilitating the delivery of the Council’s strategic objectives.

Council queried the criteria regarding approving pharmacies to provide a COVID-19 vaccine. It was noted that this was the responsibility of the HSE and that much consideration was given by the HSE to deciding which pharmacies met the relevant criteria.

Council queried PSI’s position on antigen testing. The Registrar informed Council that the PSI has no specific position on antigen testing, noting it is a very contested area in the public arena at the moment. Council was reminded that PSI has current published guidance on testing (in general) and this advice has not changed. The PSI continues to monitor this topic and may have a more specific position on antigen testing in the future depending on what role such testing might play in public health-led approaches to testing.

Council queried the position of HSE/NIAC on the administration of vaccines to other cohorts (outside of the approved cohort). The Registrar confirmed that currently there was no change to the specified cohorts but that the HSE is carefully watching this and is aware of the necessity to provide vaccines to other cohorts in keeping with vaccine availability and the overall objectives of the national vaccination programme.

Decision Approved, and/or Action Requested by Council

Council noted the contents of the Registrar’s presentation.

Agenda Item F.2 – Update on Q2 Implementation of Service Plan 2021

Issue

Update on Q2 Implementation of Service Plan 2021

Information

The Registrar informed Council that the Service Plan was on track. It was noted one item was amber but that this was not “at risk” and the status was due to timing issues.

Decision Approved, and/or Action Requested by Council

Council noted the contents of the Service Plan update.

Agenda Item F.3 – Request for Approval of the PSI’s Communication Strategy 2021-2023

Issue

Request for Approval of the PSI’s Communication Strategy 2021-2023

Information

The Head of Corporate Governance and Public Affairs informed Council that the Communications Strategy 2021-2023, as presented to Council, sets out the PSI’s communications approach over the next three years and has been developed in response to feedback as part of the consultation on the PSI’s Corporate Strategy 2021-2023.

The communications strategy is designed to deliver on the PSI’s Corporate Strategy and its core objectives. The following key elements of the Strategy were highlighted:

- The re-development and re-design of the PSI website
- The development of a digital strategy to maximise PSI’s online presence
- Supporting the development of a patient experience programme which is one of the key objectives of the Corporate Strategy
- Providing accessible and clear information in relation to how we operate and our expectations from the profession.

Council queried how the PSI would maximise its online presence. It was confirmed that the PSI would build on its current social media platforms and also explore the appropriateness and resources required to expand and use Instagram, for example, as another tool to engage with stakeholders, particularly members of the public. This was welcomed by Council.

Decision Approved, and/or Action Requested by Council

Decision Approved: Council approved the PSI's Communication Strategy 2021-2023 on the proposal of Ms. Marie Louisa Power and seconded by Mr. Paul Turpin.

Agenda Item F.4 – Request for Approval of HR Strategy 2021-2023

Issue

Request for Approval from Council of HR Strategy 2021-2023

Information

The Head of Operations noted that a memorandum on the HR strategy had been circulated to Council in advance of the meeting. The HR Strategy 2021-2023 – Shaping our Future towards Better Ways of Working – is based on three strands:

- People – Shaping Talent
- Learning and Development – Shaping Competencies and Skills
- Future of Work – Shaping the Workplace

The strategy was developed in response to feedback and engagement with management, staff and the Performance and Resources Committee over the course of Q2 2021. It is a key element in how PSI develops over the near future to become an organisation managed in keeping with HR best practice and one where people are valued and supported to perform to a high standard.

Decision Approved, and/or Action Requested by Council

Decision Approved: Council approved the HR Strategy 2021-2023 on the proposal of Ms. Joanne Kissane and seconded by Mr. Rory O'Donnell.

Agenda Item F.5 – Request for Approval of Motion to Open a New Bank Account and Designation of Signatories

Issue

Request for Approval from Council of Motion to Open a New Bank Account and Designation of Signatories.

Information

The Head of Operations noted that a memorandum had been circulated to Council in advance of the meeting. Council was requested to approve the opening of a new current account with Allied Irish Banks plc (AIB) and, also, the related Motion No. 2 to Open a New Current Account with Allied Irish Banks plc and the Designation of Signatories.

Decision Approved, and/or Action Requested by Council

Decision Approved: Council approved the Motion to Open a New Bank Account with AIB and Designation of Signatories as follows: Mr. John Bryan, Mr. Niall Byrne, Dr. Lorraine Horgan and Dr. Cheryl Stokes, on the proposal of Mr. Graham Knowles and seconded by Mr. Fintan Foy.

Agenda Item F.6 – Quarterly Update on IOP Operations and Developments

Issue

Quarterly update on the Irish Institute of Pharmacy operations and developments.

Information

The Head of Education and Registration provided Council with an update on the Irish Institute of Pharmacy (IOP) operations and developments. A memorandum had been circulated to Council in advance of the meeting. She invited questions from Council.

Decision Approved, and/or Action Requested by Council

Council noted the update and had no questions.

Agenda Item G.1: Report to Council from the Regulatory and Professional Policy Committee

Issue

The Report of the Regulatory and Professional Policy Committee had been circulated to Council in advance of the meeting.

Information

Ms. Muireann Ní Shúilleabháin, in her capacity as most-recent Chair of the Regulatory and Professional Policy Committee, invited questions from Council. Council had no questions.

Decision Approved, and/or Action Requested by Council

The Report was noted by Council.

Agenda Item G.2 – Request for Approval of IOP ePortfolio Review Policy

Issue

Request for Approval of IOP ePortfolio Review Policy

Information

Ms. Katherine Morrow declared a conflict of interest for this agenda item and left the meeting.

A memorandum was circulated to Council in advance of the meeting. The proposed changes to the ePortfolio Review policy were set out by the Head of Education and Registration. Council was informed that the proposed changes to the Review Policy, if accepted, would introduce changes to the Service Level Agreement associated with the contract for the delivery of the IOP, and will introduce cost savings as part of the budget proposals for Years 4 and 5 of the contract (May 2021-May 2023).

Decision Approved, and/or Action Requested by Council

Decision Approved: Council approved the IOP ePortfolio Review policy on the proposal of Dr. Brian Kirby and seconded by Ms. Dorothy Donovan.

Agenda Item G.3 – Request for Approval of Vaccination and Emergency Medicine Training Requirements

Issue

Request for Approval of Vaccination and Emergency Medicine Training Requirements

Information

Katherine Morrow returned to the meeting.

The Head of Education and Registration noted that a memorandum had been circulated to Council in advance of the meeting outlining that the training requirements are regularly reviewed and in order to consider the current re-certification requirements, the Education Unit carried out a comparator analysis of training requirements internationally and consulted with two key national stakeholders. Further to this review, it was recommended to Council that the current training requirements remain unchanged.

Decision Approved, and/or Action Requested by Council

Decision Approved: Council approved the Vaccination and Emergency Medicine Training Requirements on the proposal of Ms. Joanne Kissane and seconded by Ms. Marie Louisa Power.

Agenda Item G.4 – Request for Approval of Overview Report on the COVID-19 Operational Standards for Pharmacists

Issue

Request for Approval of the Overview Report on the COVID-19 Operational Standards for Pharmacists

Information

The Registrar was invited to address Council in relation to this item. The Registrar invited Ms. Éilis Crimmins, Acting Inspection and Enforcement Manager, to make a presentation. The presentation outlined that the 'use and learn' approach involved visiting a small number of pharmacies (remotely and in-person) to assess how the Standards were working in practice and see how these pharmacies were coping with the pressure of the pandemic. The report sets out some important observations and findings from these initial assessments. The findings outlined in the report were highlighted to Council and included areas of good practice, some areas of concern and next steps. It was noted that the report provides some important insights that can inform next steps but that no substantive conclusions were being drawn from the findings due to the small number of pharmacies involved.

Decision Approved, and/or Action Requested by Council

Decision Approved: Council approved the Overview Report on the COVID-19 Operational Standards for Pharmacists on the proposal of Mr. Paul Gorecki and seconded by Ms. Joanne Kissane.

Agenda Item H.1 – Report to Council from the Performance & Resources Committee

Issue

The Report of the Performance & Resources Committee had been circulated to Council in advance of the meeting.

Information

Mr. Graham Knowles, Chair of the Performance & Resources Committee invited questions from Council. Council had no questions.

Decision Approved, and/or Action Requested by Council

The Report was noted by Council.

Agenda Item H.2 – Request for Approval of Management Accounts to 31 March 2021 and Year End Forecast

Issue

Request for Approval of the Management Accounts to 31 March 2021 and Year End Forecast

Information

A copy of the accounts had been circulated to Council in advance of the meeting. Mr. Graham Knowles, Chair of the Performance & Resources Committee, invited questions from Council. Council had no questions.

Decision Approved, and/or Action Requested by Council

Decision Approved: Council approved the Management Accounts to 31 March 2021, incorporating the high-level year-end forecast, on the proposal of Dr. Shane McCarthy and seconded by Mr. Rory O'Donnell.

Agenda Item H.3 (a)– Request for Approval from Council of the Revised Treasury Management Policy

Issue

Request for Approval from Council of the Revised Treasury Management Policy

Information

A memorandum had been circulated to Council in advance of the meeting. Council was informed that as a result of further engagement with the National Treasury Management Agency (NTMA) and ongoing consideration of developments in the banking and financial services sector in Ireland, the Performance and Resources Committee is recommending to Council a revision of the Treasury Management Policy. The main change proposed to the Policy is to reflect a differentiation between sovereign or State-backed investment institutions and the commercial banking sector and to raise the threshold for the maximum proportion of PSI funds which can be invested in State-backed institutions.

Decision Approved, and/or Action Requested by Council

Decision Approved: Council approved the revised Treasury Management Policy on the proposal of Mr. Fintan Foy and seconded by Dorothy Donovan.

Agenda Item H.3 (b)– Request for Approval from Council of Motion to Open a New Account with the National Treasury Management Agency and Designation of Signatories

Issue

Request for Approval from Council of Motion to Open a New Account with the National Treasury Management Agency and Designation of Signatories

Information

A memorandum had been circulated to Council in advance of the meeting. Council was informed that as a result of further engagement with the National Treasury Management Agency (NTMA) and ongoing consideration of developments in the banking and financial services sector in Ireland, the Performance and Resources Committee is recommending to Council that a second deposit account be opened with the NTMA for the purposes of the PSI Superannuation Scheme monies, held by PSI on behalf of the State.

Decision Approved, and/or Action Requested by Council

Decisions Approved: Council approved the Motion to Open a New Account with the NTMA and Designation of Signatories as follows: Mr. John Bryan, Mr. Niall Byrne, Dr. Lorraine Horgan and Dr. Cheryl Stokes, for the purposes of the PSI Superannuation Scheme monies held by PSI on behalf of the State, on the proposal of Mr. Fintan Foy and seconded by Mr. Paul Gorecki.

Agenda Item H.4 – Request for Approval from Council for PSI Information Security Manual for Council, Advisory Committee and Disciplinary Committee Members

Issue

Request for Approval from Council for PSI Information Security Manual for Council, Advisory Committee and Disciplinary Committee Members

Information

A memorandum had been circulated to Council in advance of the meeting together with the proposed PSI Information Security Manual for Council, Advisory Committee and Disciplinary Committee Members. The Council was informed that, over the past number of years, PSI has been engaged in the process of mapping its approach to cybersecurity to the relevant ISO standard – 27001 (Information Security Management). Alignment with ISO 27001 has involved establishing a framework within which to assure the security of all information held by PSI as part of PSI's IT infrastructure.

It was noted that, to continue to assure the security and integrity of PSI information, establishing an information security manual for our Council and Committee members is a key requirement and a necessity. Having these policies in place is also a mitigating factor in the PSI's management of cyber security risk.

Council discussed the proposed Security Manual, with individual Council members expressing a range of views regarding the content of the Information Security Manual.

Decision Approved, and/or Action Requested by Council

Decision Approved: Council approved the PSI Information Security Manual for Council, Advisory Committee and Disciplinary Committee Members on the proposal of Ms. Ann Sheehan and seconded by Ms. Joanne Kissane.

Agenda Item H.5 – Request for Approval from Council of Appointments to PSI Disciplinary Committees

Issue

Council was asked to approve Appointments to PSI Disciplinary Committees tabled as four separate memos, namely:

- H.5(a) Expression of Interest for Pharmacy Owners 2021 - Update and Appointments
- H.5(b) Appointments of Pharmacy Owners from the Reserve Panel to the Disciplinary Committee
- H.5(c) Appointments of Lay Members from the Reserve Panel to the Disciplinary Committee
- H.5(d) Reappointments to the Disciplinary Committees

Information

Council had been provided with memos in relation to background information and processes involved in relation to the matters.

Decision Approved, and/or Action Requested by Council

Decisions Approved: In regard to H.5(a) Council approved the appointments of Michael Lyons, Dr. Conor McCrystal, David McNally, Aidan Murphy, Barbara O’Connell and Margaret Doherty to the Reserve Panel for the Disciplinary Committees on the proposal of Dr. Shane McCarthy and seconded by Ms. Ann Sheehan.

Decision Approved: In regard to H.5(b) Council approved the appointments of Michael Lyons to the Health Committee and David McNally, Aidan Murphy, Barbara O’Connell and Margaret Doherty to the Professional Conduct Committee, each for a term of 4 years in line with precedent, effective as of the date of Council’s decision on the proposal of Ms. Marie Louisa Power and seconded by Mr. Fintan Foy.

Decision Approved: In regard to H.5(c) Council approved the appointments of John Naughton, Tom Finn, Deepa Mann-Kler, Valerie Bowens, Celine Newman, Valerie Beatty, Stephen Dixon, Lorraine Gannon to the Professional Conduct Committee for a term of 4 years, in line with precedent, effective from the date of Councils decision on the proposal of Dr. Shane McCarthy and seconded by Ms. Dorothy Donovan.

Decision Approved: In regard to H.5(d) Council approved the reappointment of Mr William Paul Ard to the Professional Conduct Committee for a further term of five years, which will bring him up to the maximum term permissible of eight years on the proposal of Ms. Joanne Kissane and seconded by Ms. Ann Sheehan.

Agenda Item I.1 – Business Transformation Project Programme Board Report to Council

Issue

Business Transformation Project Programme Board Report to Council.

Information

A copy of the Business Transformation Project Programme Board Report to Council had been circulated to Council in advance of the meeting. Questions were invited from Council. Council had no questions.

Decision Approved, and/or Action Requested by Council

The Report was noted by Council.

Agenda Item J.1 – Report to Council from the Special Purposes Committee

Issue

Report to Council from the Special Purpose Committee.

Information

A copy of the Report had been circulated to Council in advance of the meeting. Questions were invited from Council. Council had no questions.

Decision Approved, and/or Action Requested by Council

The Report was noted by Council.

Agenda Item J.2 – Request for Approval from Council of the Appointment of an Interim Chair of the Audit and Risk Committee

Issue

Request for Approval from Council of the Appointment of an interim Chair of Audit and Risk Committee

Information

Dr. Paul Gorecki declared a conflict of interest and left the meeting.

Due to an interim vacancy having arisen for Chair of the Audit and Risk Committee, the Special Purposes Committee recommended to Council the appointment of Dr. Paul Gorecki as the interim Chair pending the completion of an expression of interest process, to be carried out over the summer period and following the appointment of new members to Council.

Decision Approved, and/or Action Requested by Council

Decisions Approved: Council approved the appointment of Dr. Paul Gorecki as an interim Chair of Audit and Risk Committee on the proposal of Ms. Dorothy Donovan and seconded by Mr. Rory O'Donnell.

Agenda Item J.3 – Request for Approval of the Reappointment of Council and non-Council members to Advisory Committees of Council

Issue

Request for approval from Council of the Reappointment of Council and non-Council members to Advisory Committees of Council.

Information

Mr. Mark Jordan, Mr. Roy Hogan, Dr. Brian Kirby and Ms. Geraldine Crowley declared a conflict of interest and left the meeting.

The Special Purpose Committee recommended to Council, for approval, the following individuals for re-appointment:

- Mr. Mark Jordan, Mr. Roy Hogan and Ms. Geraldine Crowley to the Performance and Resources Committee.
- Dr. Brian Kirby to the Regulatory and Professional Policy Committee.
- Mr. Liam Burke as an external non-Council member to the Audit and Risk Committee.

Decision Approved, and/or Action Requested by Council

Decisions Approved: Council approved Mr. Mark Jordan, Mr. Roy Hogan, Dr. Brian Kirby, Ms. Geraldine Crowley and Mr. Liam Burke for reappointment on the proposal of Mr. Fintan Foy and seconded by Ms. Marie Louisa Power.

Agenda Item J.4– Request for Approval of the Reappointment of Council and non-Council members to Advisory Committees of Council

Issue

Request for approval from Council of the Reappointment of Council and non-Council members to Advisory Committees of Council.

Information

Mr. Mark Jordan, Mr. Roy Hogan and Dr. Paul Gorecki returned to the meeting.

Ms. Marie Louisa Power declared a conflict of interest and left the meeting.

The Special Purpose Committee recommended to Council, for approval, the appointment of Ms. Marie Louisa Power to the Regulatory and Professional Policy Committee for a two year term, following the expiry of her term of office on the Audit and Risk Committee.

Decision Approved, and/or Action Requested by Council

Decisions Approved: Council approved the appointment of Ms. Marie Louisa Power to the Regulatory and Professional Policy Committee on the proposal of Mr. Roy Hogan and seconded by Ms. Dorothy Donovan.

Agenda Item J.5– Request for Approval that Advisory Committee Appointments required before the next public meeting of Council, be approved by Council members, by email

Issue

Request for approval from Council that Advisory Committee Appointments required before the next public meeting of Council, be approved by Council members, by email.

Information

Dr. Brian Kirby and Ms. Marie Louisa Power returned to the meeting.

A memo in relation to this item had been circulated to Council in advance of this meeting. The Special Purposes Committee recommends to Council the approach as set out in the memo.

Decision Approved, and/or Action Requested by Council

Decisions Approved: Council approved the recommendation from the Special Purposes Committee on the proposal of Ms. Marie Louisa Power and seconded by Mr. Roy Hogan.

Agenda Item K.1 – Report to Council from the Audit & Risk Committee

Issue

The Report of the Audit & Risk Committee had been circulated to Council in advance of the meeting.

Information

Ms. Geraldine Crowley returned to the meeting.

Dr. Paul Gorecki, interim Chair of the Audit & Risk Committee, invited questions from Council.
Council had no questions on the report

Decision Approved, and/or Action Requested by Council

The Report was noted by Council

Agenda Item K.2 – Recommendation for Approval of the Publication of the Minutes of the Meeting of the Audit and Risk Committee

Issue

Recommendation for Approval from Council of the Publication of the Minutes of the Meeting of the Audit and Risk Committee

Information

A memo in relation to this item had been circulated to Council in advance of this meeting. Council discussed the publication of the minutes of the Audit and Risk Committee, with individual Council members expressing a range of views, both for and against the proposal to publish the minutes of the Audit and Risk Committee.

Decision Approved, and/or Action Requested by Council

Decision Approved: Council approved the recommendation of the Audit and Risk Committee that the minutes of the PSI Audit and Risk Committee meetings be published on the PSI website, subject to the Committee reserving the right to exclude particular items from the published minutes, if these contained confidential, sensitive, personal, or commercial information. Such matters would be recorded in an addendum to the minutes and would be made available to Council (unless, exceptionally, the nature of the matter under consideration precluded it), but not published on the PSI website, on the proposal of Mr. Graham Knowles and seconded by Mr. Rory O'Donnell.

Agenda Item L.1 – Any Other Business

Issue

Notice had been given of an item to be tabled.

Information

As Muireann Ní Shúilleabháin was elected President today, an appointment of a Council member to the Professional Conduct Committee was required in order that the Committee remain quorate. A Council member was sought from those in attendance to sit on the Professional Conduct Council for an interim period, subject to the approval of Council, to ensure the proper constitution of the

Committee arising from the election of Ms. Ní Shúilleabháin as President. The individual will not be required to sit on an inquiry. The appointment will be made pending the conclusion of an expression of interest process and the formal appointment will come back before Council in due course. Mr. Graham Knowles volunteered to be appointed, which was approved by Council on the appointment of Ms. Dorothy Donovan and seconded by Mr. Shane McCarthy.

Prior to the meeting ending, Ms. Ní Shúilleabháin expressed her thanks to the outgoing President, Ms. Joanne Kissane and the outgoing Vice-President, Mr. Michael Lyons for their contributions to Council in these roles.

Decision Approved, and/or Action Requested by Council

Decision Approved: Council approved the appointment of Mr. Graham Knowles to sit on the Professional Conduct Committee for an interim period on the proposal of Ms. Dorothy Donovan and seconded by Mr. Shane McCarthy.

The meeting concluded at 11:51.

President

Date