

**Agenda for Public Council Meeting No.117**

**09:30am Thursday, October 7th, 2021**

**Location: Remote Access Online due to COVID-19 Public Health Emergency.**

**Colour code: Red—for decision; Green—for discussion; Blue—for information**

<b>Indicative Times</b>	<b>Item and Presenter</b>		
<b>09:30am</b>	<b>A</b>	<b>Apologies</b>	<b>President</b>
<b>09:32am</b>	<b>B</b>	<p><b>Declaration of Interests (please refer to Appendix A)</b></p> <p><b>Paragraph 9 of Schedule 1 to the Pharmacy Act 2007, deals with the necessary disclosure of certain interests by members of the Council and by members of its various committees. Those requirements are also reflected in the Code of Conduct adopted for Council members which also requires that they “be honest and open with regard to conflicts of interest (either real or perceived). Members must not use their position for personal gain in either business, political or social relationships. Therefore, a member who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.”</b></p> <p><b>A copy of paragraph 9 of Schedule 1 to the Act, relating to the disclosure of certain interests is therefore included as Appendix A and all members of the Committee are strongly advised to familiarise themselves with its contents.</b></p>	<b>President</b>
<b>09:35am</b>	<b>C</b>	<b>Request for approval by Council of Draft Minutes of Public Council Meeting No. 115</b>	<b>President</b>
<b>09:40am</b>	<b>D</b>	<b>Agreement on the Meeting Agenda</b>	<b>President</b>

<b>E. Updates and Items from the Registrar</b>			
09:45am	E.1	<b>Registrar's Report</b>	Registrar
	E.2	<b>Update on Q3 implementation of Service Plan 2021</b>	Registrar
	E.3	<p><b>Organisation Development Project (ODP): Request for approval from Council of business case for posts to support delivery of the new Operating Model and Revised Organisation Structure</b></p> <p><b>(a) Presentation on the PSI's New Operating Model and Revised Organisation Structure</b></p> <p><b>(b) Recommendation from the Performance &amp; Resources Committee on the business case for posts to support delivery of the new operating model and revised organisation structure.</b></p>	Registrar  G. Knowles
	E.4	<b>Quarterly update on IOP operations and developments</b>	A. Mellett

10:30am		<b>Comfort Break</b>	

<b>F. Performance &amp; Resources Committee</b>			
10:45am	F.1	<b>Report to Council from the Performance &amp; Resources Committee</b>	G. Knowles
	F.2	<b>Request for approval for adoption by the PSI of an expenditure analysis and scenario modelling approach</b>	G. Knowles
	F.3	<b>Request for approval of management accounts to 30 June and end-year forecast</b>	G. Knowles
	F.4	<b>Request for approval of motion to open a second current account with Allied Irish Banks to comply with Department of Health drawdown requirements for IOP operations funding, and designation of signatories for the account</b>	G. Knowles
	F.5	<b>Request for approval of appointments to the Preliminary Proceedings Committee</b>	G. Knowles

<b>G. Audit &amp; Risk Committee</b>			
11:15am	G.1	<b>Report to Council from the Audit &amp; Risk Committee</b>	P. Gorecki

<b>H.1 Business Transformation Programme Board</b>			
<b>11:25am</b>	<b>H.1</b>	<b>Report to Council from the Business Transformation Board</b>	<b>F. Foy</b>

<b>I. Special Purposes Committee</b>			
<b>11:40am</b>	<b>I.1</b>	<b>Report to Council from the Special Purposes Committee</b>	<b>President</b>
	<b>I.2</b>	<b>Request for Approval from Council for new Council Procedures: Hearings Regarding Sanctions and Public Notice/Publication</b>	<b>President</b>
	<b>I.3</b>	<b>Decision on appointments to Advisory and Disciplinary Committees as agreed by Council by e-mail, to be read into the minutes</b>	<b>President</b>

<b>J. Any Other Business</b>			
<b>12:10</b>	<b>J.1</b>	<b>As tabled under item D</b>	<b>President</b>

**Mr. Niall Byrne**  
**Registrar/Chief Officer**

*We anticipate the Council meeting will finish at approximately 12:15pm.*

*Council is scheduled to meet next on Thursday, October 21<sup>st</sup>, 2021, for its planning and development day.*

**APPENDIX A**

***Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests***

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.