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## Agenda Item H.1

### Report on material decisions of the Performance & Resources Committee

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From: Graham Knowles, Chair, Performance and Resources Committee

The Performance and Resource Committee met on Wednesday, 31 March 2021 by MS Teams in light of the COVID-19 Public Health Emergency.

The agenda items below refer to the matters before Council for decision. The agenda from the Committee meeting can be found in Annex 1 and highlights the additional items that the Committee discussed.

### Agenda Item 3: Approval of Minutes

The Committee considered and approved the minutes of the 3 February 2021 meeting. The minutes were proposed by Ms Dorothy Donovan and seconded by Mr Mark Jordan.

### Agenda Item 8.1: Approval of Management Accounts to 31 January 2021 for submission to Council

The Committee discussed the Management Accounts to 31 January 2021. Any variances in the accounts were noted.

The Committee agreed to recommend the management accounts to Council for its approval at its 22 April 2021 meeting. The Management Accounts to 31 January were proposed by Mr Fintan Foy and seconded by Ms Dorothy Donovan.

## Agenda Item 9.1: Reappointment to Disciplinary Committees for submission to Council

The Committee discussed the proposed reappointment of members to Disciplinary Committees.

- Mr Hugo Bonar to be recommended to Council for reappointment to the Preliminary Proceedings Committee.

Mr Bonar's recommendation was proposed by Ms Dorothy Donovan and seconded by Mark Jordan.

- Mr Tadhg Cleary to be recommended to Council for reappointment to the Health Committee.

Mr Cleary's recommendation was proposed by Mr Fintan Foy and seconded by Mr Mark Jordan.

The Committee's recommendations are for approval by Council at its meeting on 22 April 2021.

# Annex 1 – Agenda, Performance and Resources Committee, Wednesday, 31 March 2021.



## Agenda

**Performance and Resources Committee**  
**Meeting taking place on 31 March 2021 at 09h30**  
**The meeting will be held online via MS Teams**

*Colour code: Red—for decision; Green—for discussion; Blue—for information*  
*Agenda Notation: \* - document provided in advance; \*\* - will be presented in slide deck at meeting; \*\*\* - verbal update*

Indicative Time	Item Descriptor		Item Presenter
09h30	1.	Apologies	Chair
09h35	2.	Declaration of Interests (See Appendix A below)	Chair
09h40	3.	Approval of Agenda	Chair
09h45	4. 4.1	Draft Minutes Draft Minutes of Committee meeting held on 3 February 2021*	Chair
09h50	5. 5.1	2021 Work Plan Project Deliver the Year two objectives of our Business Transformation Programme – Project Health Card*	Head of Operations
10h00	6. 6.1  6.2	2021 Work Plan Project Review of assumptions underpinning the Strategic Financing Review*  Develop the Strategic Financing Review for PSI – Project Health Card*	Chair  Head of Operations
10h15	7. 7.1	2021 Work Plan Project Implement an organisation and people development programme to underpin business transformation – Project Health Card*	Registrar

10h35	8. 8.1  8.2 8.2.1  8.2.2  8.3  8.4	Finance <b>Approval of Management Accounts to 31 January 2021 for submission to Council*</b>  Treasury Management Policy Update on NTMA account opening***  Quarterly review of compliance with the Treasury Management Policy (invested funds and policy metrics)*  Update on 2020 PSI Procurement Plan delivery and contract extensions*  Update on PSI Superannuation Scheme 2016*	Head of Operations
11h05	9 9.1	Disciplinary Committees <b>Reappointments to the Disciplinary Committees for submission to Council*</b>	Legal Affairs Manager
11h15	10. 10.1  10.2	Staffing and Recruitment matters Workforce planning and recruitment update*  Review of new Employee Handbook***	Head of Operations
11h30	11 11.1  11.2  11.3  11.4	Service Plan Performance Update on 2021 Service Plan Project Health Tracker*  EFQM – Embed the discipline and approaches underpinning Excellence throughout PSI*  Develop and commence delivery of a new HR Strategy 2021-2023*  Enhance our customer services and engagement with key stakeholders by developing an improved website and improve our use of social media platforms*	Registrar
11h40	12 12.1	IT Updates Cybersecurity update**	ICT Manager
12h00	13. 13.1	General matters Areas of focus for next meeting***	Chair
12h10	14.	Close of meeting and Plus-Delta	Chair

***We anticipate the meeting should end at approximately 12h15.***

***The next meeting will be on: 19 May 2021***

To note: remaining dates for 2021 meetings: 1 September 2021, 17 November 2021