
Agenda Item I.1

Report on Material Decisions of the Special Purposes Committee

From: Ms. Muireann Ní Shuilleabháin, Chair.

The Special Purposes Committee met on Thursday, August 12th, and Monday, September 20th, 2021. The meetings were convened on-line due to the on-going COVID-19 pandemic.

Agenda items Annex 1-D, E, F and G and Annex 2-D and F reflect the material decisions made by the Committee. The full agendas for the meetings can be found in Annex 1 and 2 and highlight the additional items that were tabled for discussion or for noting by the Committee.

Meeting held on Thursday, August 12th

Agenda Item D - Recommendation to Council for its approval, of nomination of Council members to Advisory Committees of Council

Following discussion, the Committee agreed to recommend the following appointments to Council for approval by email.

Ms Joanne Kissane and Ms. Gráinne Power to be appointed members of the Regulatory and Professional Policy Committee, for a term of two years, or until their respective memberships of Council ceases, whichever the sooner.

Ms. Katherine Morrow, to be appointed a member of the Performance and Resources Committee, for a term of two years, or until her membership of Council ceases, whichever the sooner.

Mr. John Given to be appointed a member of the Audit and Risk Committee, for a term of two years, or until his membership of Council ceases, whichever the sooner.

Agenda Item E - Recommendation to Council for its approval, of nomination for Chair of the Audit and Risk Committee

The Committee agreed to recommend to Council, for approval by email, that Dr. Paul Gorecki be appointed as Chair of the Audit and Risk Committee until his term of office on the Committee ends or his membership of Council ceases, whichever the sooner.

Agenda Item F - Recommendation to Council for its approval, of nomination for Chair of the Regulatory and Professional Policy Committee

The Committee agreed to recommend to Council, for approval by email, that Ms. Joanne Kissane be appointed as Chair of the Regulatory and Professional Policy Committee for a period of two years, or until her membership of Council ceases, whichever the sooner.

Agenda Item G - Recommendation to Council for its approval, of nomination of Council member to Professional Conduct Committee

The Committee agreed to recommend to Council, for approval by email, that Mr. John Given be appointed a member of the Professional Conduct Committee for the duration of his term of office on Council.

Meeting held on Monday, September 20th

Agenda Item D - Request for approval of Draft Procedures for Council-Sanctions Hearings, for Onward Submission to Council for its approval

The Committee discussed the proposed procedures for Council sanction hearings at both of its meetings. Following extensive discussion, and subject to a number of minor changes requested by the Committee, it was agreed that the draft procedures document, and an accompanying memorandum be submitted to Council for its approval, subject to no further substantive changes being made to it following review by Senior Counsel.

Agenda Item F - Request for Approval from the Committee, to seek Approval from Council for the agreed Skill Sets required, via email.

Following discussion, the Committee agreed that the Executive develop a skills and competency matrix for consideration at the next meeting of the Committee in order to assist the President, with the support of the Committee, in identifying any skills or competency deficits on the Council. This would inform the public appointments process for vacancies arising on Council in 2022.

Annex 1



Agenda for the Special Purposes Committee Meeting

12th August 2021, at 2.30pm

Location: Remote access online due to COVID-19 Public Health Emergency

Colour code: *Red—for decision; Green—for discussion; Blue—for information*

<u>Indicative Time</u>	<u>Item Descriptor and Presenter</u>		
2:30pm	A	<i>Apologies</i>	President
2:31pm	B	Declaration of Interests (See Appendix A)	President
2:32pm	C	Approval of the draft Minutes of the meeting of the Special Purposes Committee held on 3rd June 2021	President
2:33pm	D	Recommendation to Council for its approval, of nomination of Council members to Advisory Committees of Council	President
2:50pm	E	Recommendation to Council for its approval, of nomination for Chair of the Audit and Risk Committee	President
3:00pm	F	Recommendation to Council for its approval, of nomination for Chair of the Regulatory and Professional Policy Committee	President
3:10pm	G	Recommendation to Council for its approval, of nomination of Council member to Professional Conduct Committee	President
3:20pm	H	Update on procedures for sanctions hearings before Council	Registrar
3:50pm	I	Disciplinary Committees: <ol style="list-style-type: none"> 1. Appointment of Council members (process of appointment, rationale for appointment and number of Council members required to sit on each Committee) 2. Appointment of Chairs and Acting Chairs (process of appointment and whether Council members should fulfil these roles) 	Registrar & Legal Affairs Manager

		3. Expiry of term of office of sitting Committee member and requirement for Council approval	
4:10pm	<i>J</i>	Council Training	President
4:20pm	<i>K</i>	Scheduling of Special Purposes Committee meetings	President
4:30pm	<i>L</i>	Any Other Business	President

Annex 2



Agenda for the Special Purposes Committee Meeting

20th September 2021, at 2.30pm

Location: Remote access online due to COVID-19 Public Health Emergency

Colour code: *Red—for decision; Green—for discussion; Blue—for information*

<u>Indicative Time</u>	<u>Item Descriptor and Presenter</u>		
2:30pm	A	Apologies	President
2:31pm	B	Declaration of Interests (See Appendix A)	President
2:32pm	C	Approval of the draft Minutes of the meeting of the Special Purposes Committee held on 12 th August 2021	President
2:35pm	D	Request for Approval of Draft Procedures for Council Sanctions Hearings, for onward submission to Council for its Approval.	Registrar/L. KIELTY
4:00pm	E	Review of Skill Sets required, prior to the recruitment of new, (non-pharmacist), Council Members, via the Public Appointments Service (PAS).	President
4:20pm	F	Request for Approval from the Committee, to seek Approval from Council for the agreed Skill Sets required, via email.	President
4:25pm	G	Any Other Business	President