

Agenda for Public Council Meeting No.129
08:30am Thursday, December 15th 2022
Location: In-person at PSI House.

Colour code: Red—for decision; Green—for discussion; Blue—for information

Indicative Times	Item and Presenter		
08:30	A	Apologies	President
08:32	B	<p>Declaration of Interests (please refer to Appendix A)</p> <p>Paragraph 9 of Schedule 1 to the Pharmacy Act 2007, deals with the necessary disclosure of certain interests by members of the Council and by members of its various committees. Those requirements are also reflected in the Code of Conduct adopted for Council members which also requires that they “be honest and open with regard to conflicts of interest (either real or perceived). Members must not use their position for personal gain in either business, political or social relationships. Therefore, a member who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.”</p> <p>A copy of paragraph 9 of Schedule 1 to the Act, relating to the disclosure of certain interests is therefore included as Appendix A and all members of the Committee are strongly advised to familiarise themselves with its contents.</p>	President
08:33	C	Request for approval from Council of the draft Minutes of the public Council meeting No. 127.	President
08:35	D	Agreement on the Meeting Agenda.	President

E. Updates and Items from the Interim Registrar			
08:40	E.1	Interim Registrar’s Report.	Interim Registrar

09:00	E.2	Update on Q4 implementation of the Service Plan 2022.	Interim Registrar
09:25	E.3	PSI 2023 Service Plan and Budget (a) Request for approval of the PSI Service Plan and Budget for 2023. (b) Recommendation of the Performance and Resources Committee on the PSI Budget 2023.	Interim Registrar P. Turpin
09:40	E.4	Request for approval of the appointment of Returning Officer and Alternate Returning Officer for Council elections in 2023.	Interim Registrar
09:45	E.5	Request for approval of the appointment of Third Country Qualification Recognition (TCQR) route Professional Registration Examination (PRE) Appeals Examiner.	A. Mellett

F. Business Transformation Project Programme Board

09:50	F.1	Report to Council from the Business Transformation Project Programme Board.	F. Foy
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G. Regulatory and Professional Policy Committee

10:00	G.1	Report to Council from the Regulatory and Professional Policy Committee.	B. Kirby
10:10	G.2	Request for approval of a revised Core Competency Framework (CCF) for Pharmacists.	B. Kirby
10:30	G.3	Request for approval of the Irish Institute of Pharmacy's Workplan 2023.	G. Power

Comfort Break

H. Special Purposes Committee

11:00	H.1	Report to Council from the Special Purposes Committee.	President
11:05	H.2	Request for approval of recommendation to amend the terms of reference of PSI Advisory Committees.	President

11:10	H.3	Request for approval of recommendation to re-appoint the Chair of the Health Committee until their term of office on Council finishes in June 2023.	President
11:15	H.4	Request for approval of recommendation to re-appoint members of the Business Transformation Project Programme Board.	President
11:20	H.5	Request for approval of recommendation to re-appoint Ms. Fiona Rowland to the Preliminary Proceedings Committee (PPC)	President
11:25	H.6	Request for approval of revised PSI Publications and Disclosure Policy.	President

I. Report to Council from the Performance & Resources Committee			
11:50	I.1	Report to Council from the Performance & Resources Committee.	P. Turpin
12:00	I.3	Request for Approval of Management Accounts to 30 September 2022.	P. Turpin

J. Audit & Risk Committee			
12:10	J.1	Report to Council from the Audit & Risk Committee.	G. Campbell
12:20	J.2	Request for approval of revised Audit & Risk Committee Terms of Reference.	G. Campbell

K. Any Other Business			
12:25	K.1	As tabled under item D.	President

Dr. Lorraine Horgan

Interim Registrar/Chief Officer

We anticipate the Council meeting will finish at approximately 12:30pm

Council is next scheduled to convene in public on Thursday, 2nd March 2023.

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.