

**Agenda for Public Council Meeting No.125**

**09:00am Thursday, June 23rd, 2022**

**Location: Remote Access Online due to COVID-19 Public Health Emergency.**

**Colour code: Red—for decision; Green—for discussion; Blue—for information**

Preliminary Matter			
08:40am		Election of President & Vice-President of the PSI Council 2022/2023	Presiding Officer

Indicative Times	Item and Presenter		
09:00am	A	Apologies	President
09:01am	B	<p><b>Declaration of Interests (please refer to Appendix A)</b></p> <p>Paragraph 9 of Schedule 1 to the Pharmacy Act 2007, deals with the necessary disclosure of certain interests by members of the Council and by members of its various committees. Those requirements are also reflected in the Code of Conduct adopted for Council members which also requires that they “be honest and open with regard to conflicts of interest (either real or perceived). Members must not use their position for personal gain in either business, political or social relationships. Therefore, a member who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.”</p> <p>A copy of paragraph 9 of Schedule 1 to the Act, relating to the disclosure of certain interests is therefore included as Appendix A and all members of the Committee are strongly advised to familiarise themselves with its contents.</p>	President
09:02am	C	Request for approval from Council for the draft Minutes of the public Council meeting No. 124.	President
09:04am	D	Agreement on the Meeting Agenda	President

E. Updates and Items from the Interim Registrar			
09:05am	E.1	Interim Registrar's Report	Interim Registrar
09:20am	E.2	Update on Q2 implementation of the Service Plan 2022.	Interim Registrar

F. Business Transformation Project Programme Board			
09:30am	F.1	Report to Council from the Business Transformation Project Programme Board.	F. Foy

G. Regulatory and Professional Policy Committee			
09:40am	G.1	Report to Council from the Regulatory and Professional Policy Committee.	J. Kissane
09:50am	G.2	Request for Approval from Council of draft Core Competency Framework for Pharmacists for public consultation.	J. Kissane
10:00am	G.3	Request for Approval from Council of Revised PSI Inspection Policy	J. Kissane
10:15am	G.4	Request for Approval by Council of Position Paper on Language Competence Requirements for first-time Registration Applicants.	J. Kissane
10:30am	G.5	Practice Review Update October 2022	J. Kissane

Comfort Break			
10:45am			

H. Special Purposes Committee			
11:00am	H.1	Report to Council from the Special Purposes Committee.	President
11:10am	H.2	Update on the Recruitment of a New Registrar.	President

I. Report to Council from the Performance & Resources Committee			
11:20am	I.1	Report to Council from the Performance & Resources Committee.	P. Turpin
11:30am	I.2	Request for Approval from Council of Management Accounts at 31 March 2022.	P. Turpin
11:40am	I.3	Request for Approval from Council of PSI Reserves Policy.	P. Turpin
11:50am	I.4	Request for Approval from Council of revised Treasury Management Policy.	P. Turpin

J. Audit & Risk Committee			
12:00	J.1	Report to Council from the Audit & Risk Committee.	G. Campbell

K. Any Other Business			
12:10pm	K.1	As tabled under item D.	President

**Dr. Lorraine Horgan**

*Interim Registrar/Chief Officer*

*We anticipate the Council meeting will finish at approximately 12:20pm*

*The next public meeting of Council is scheduled to take place on Thursday October 6<sup>th</sup> 2022*

## **APPENDIX A**

### ***Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests***

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.