

Minutes

The Public session of the 36th meeting of the Council of the Pharmaceutical Society of Ireland established under the Pharmacy Act 2007, was held at 12.15pm on Thursday 3rd May 2012 at the Berkeley Court Hotel, Ballsbridge, Dublin 4.

Present: Mr. P. Fahey (President), Mr. E. Hanly (Vice President), Mr. J. Brophy, Ms. L. Clarke, Mr. J. Collins, Ms. M. Doherty, Dr. A. Frankish, Dr. J. Holohan, Mr. A. Horan, Ms. I. Kelleher, Ms. D. Larkin, Ms. M. Ní Longáin, Mr. F. Murphy, Mr. F. O'Cuinneagáin, Prof. C. O'Driscoll, Mr. K. O'Hourihane, Ms. R. Purcell and Mr. N. Stenson

PSI staff in attendance: Ms. J. Aylward, Ms. L. Crimin, Ms. R. Cunniffe, Ms. D. Gaughan, Dr. L. Horgan, Ms. C. McGoldrick, Mr. T. McGuinn, Dr. C. Nestor, Ms. K. O'Flaherty, Mr. S. O'hAodha, Mr. T. Reilly, Dr. C. Stokes

1. Apologies

Mr. J. Corr, Prof. C. O'Boyle and Prof. K. McDonald

2. Declaration of Interests

The President referred to item 2 in the Council Agenda and reminded the Council members present of their responsibilities in this regard.

Paragraph 9 of Schedule 1 to the Pharmacy Act 2007, deals with the necessary disclosure of certain interests by members of the Council and by members of its various committees. Those requirements are also reflected in the Code of Conduct adopted for Council members which also requires that they "be honest and open with regard to conflicts of interest (either real or perceived). Members must not use their position for personal gain in either business, political or social relationships. Therefore, a member who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter."

A copy of paragraph 9 of Schedule 1 to the Act, relating to the disclosure of certain interests is therefore included and all members of the Committee are strongly advised to familiarise themselves with its contents.

Welcome

3.1 Draft Minutes of Public Council meeting No. 35 (Sent:

The Minutes of meeting No. 35 held on Wednesday 28th March 2012 were unanimously approved

Proposed and Seconded by:

1. Ms. Jean Holohan 2. Mr. E. Hanly

Action¹ : Registrar's Office

3.2 Welcome new Council member (President)

The President welcomed Mr. Jim Brophy to the PSI Council. Mr. Brophy replaces Dr. Michael Barry, his term of office ends on 14 June 2015. Mr. Brophy qualified as a Fellow of the Institute of Actuaries in 1985 and has worked

as a consulting actuary in the Financial Services sector in London and Dublin for over 25 years. In recent years he has also worked as a volunteer for the charity GOAL, and is an Accredited Commercial Mediator, mediating settlements in both business and medical negligence cases

3.3 Appointment of Acting Registrar (President)

Following the resignation of Dr. Ambrose McLoughlin, an internal competition was held to appoint an Acting Registrar in line the Corporate Governance Framework. The interview panel consisted of Mr. Eoghan Hanly who acted as chair of the panel, Ms. Caroline Spillane, CEO of the Medical Council and Dr. Brian Cawley, Director General of the Institute of Public Administration. The competition process concluded on Tuesday 1st May 2012 and the panel commended the PSI on the high calibre of the candidates. The panel recommended to Council the appointment of Ms. Ciara McGoldrick as Acting Registrar. Council unanimously endorsed this recommendation.

The Act provides that the “Registrar shall be paid by the Society such remuneration and allowances as the Council, with the approval of the Minister with the consent of the Minister for Finance, determines from time to time”. As the Acting Registrar will have responsibility under the Act to “keep the registers, manage and control the administration and business of the Society” and have responsibility for implementing the statutory functions under the Act, the President recommended to Council that the Acting Registrar be placed on the grade of the previous Registrar, which was Assistant Secretary level, pending the permanent appointment of a Registrar.

The President proposed to write to the Minister for Health informing him of the appointment of Ms. Ciara McGoldrick at Assistant Secretary Level, subject to his approval and the consent of the Minister for Finance and request immediate approval to initiate a competition process to seek a permanent replacement for the position of Registrar of the PSI.

The President then congratulated Ms. McGoldrick on her appointment, wished her every success in the role and assured her of the full support of Council. He also expressed both his and the Vice President’s confidence in the staff of the PSI.

Ms. McGoldrick thanked Council for approving her appointment and for expressing their confidence in her. She assured Council that the work of the PSI would continue to be carried out to a high standard. She also thanked staff and praised their dedication and commitment.

3.4 Motion No 1: Amendment to bank signatories (Ms. R. Purcell)

Ms. R. Purcell presented a Motion updating bank signatories, for Council’s approval.

“The Council of the Pharmaceutical Society of Ireland (PSI) authorises and approves the continued operation of bank accounts by the PSI with Ulster Bank, AIB and Bank of Ireland. The Council hereby ratifies and approves the authorised signatories listed below for the purpose of giving any order, direction, request or instruction to the said banks, subject to the proviso that any instruction must be signed by any two of the authorised signatories and that all instructions are to be given in writing or by facsimile.

Ciara McGoldrick, Cheryl Stokes, Kate O’Flaherty, John Bryan, Seoirse O hAodha, Lorraine Horgan”

Motion No 1: Amendment to bank signatories was unanimously approved.

Proposed and Seconded by:

1. Ms. R. Purcell 2. Ms D. Larkin

Action² : Administration and Finance Unit

The President and Acting Registrar then gave an overview of meetings attended and key activities during the past two weeks:

- President and Acting Registrar met with CEOs/Presidents of The Medical Council and An Bord Altranais regarding Modernisation of Professional Qualifications Directive on 19th April at the PSI offices.
- Acting Registrar attended PMI Education day 20th April.
- The President attended HPAI dinner and conference on 21st April.
- Acting Registrar and other PSI staff attended meeting on 25th / 26th April at FIP office in The Hague. FIP Select Committee and Local Host Committee are in process of being established.
- Acting Registrar took part in panel discussion at the IPU National Pharmacy Conference on 29th April in Galway.
- The Acting Registrar gave an update on planned move to Hogan Place over weekend of 11th to 13th May.

3.5 Presentation to Dr. Ambrose McLoughlin, Secretary General, Department of Health

The President made a presentation, on behalf of Council and PSI staff, of a memento to Dr. Ambrose McLoughlin, former Registrar of the PSI, to mark his recent appointment as Secretary General of the Department of Health. The President congratulated Dr. McLoughlin on his appointment and wished him every success in his new role. He thanked Dr. McLoughlin for his work as PSI Registrar and for his many achievements during his time in office.

Ms. McGoldrick also congratulated Dr. McLoughlin on his appointment and said that it would be of great benefit to the health service in Ireland.

Dr. McLoughlin thanked the President, Council and staff for their presentation and wished all the staff and Council well in their future work.

Meeting ended at 12.45pm