IIOP
INSTITIÚID CÓGAISÍOCHTA NA hÉIREANN
IRISH INSTITUTE OF PHARMACY

ePortfolio Review Standards 2018/19

The IIOP ePortfolio system checks that the following MINIMUM standards are met in your submitted ePortfolio extract:	**Minimum Number Required**
CPD cycles which you created in the current year *(i.e. 2018- to include cycles created up until the end of the submission period)*	**4**
CPD cycles which you created in previous years *(2014- 2017 inclusive)*	**2**
CPD cycles which originated from your self-assessment(s) against the PSI Core Competency Framework in the current year *(i.e. 2018- to include cycles created up until the end of the submission period)*	**1**
CPD Cycles that you started at the Self- Appraisal stage	**2**
Different ways in which you identified your learning needs* (*Self- Appraisal stage*)	**2**
Different learning resource types that you used* (*Action stage*)	**3**
Different practice impact types that you identified* (*Evaluate Impact on Practice stage*)	**2**
Different Core Competency Framework domains that you addressed*	**2**

Please note that these criteria apply to the submitted extract as a whole and not to individual CPD cycles

If referred to a peer reviewer, the reviewer will review a SAMPLE of your ePortfolio extract to ensure that a systematic approach has been adopted in recording your CPD in line with the standards outlined below. Your description for each cycle stage should be in your own words.

Please ensure that you can answer YES to each of the following for EACH CPD cycle submitted:

- ☐ Are the contents of each stage relevant to the overall topic of your CPD cycle?
- ☐ Have you described the ways in which you identified your learning needs? (*for each CPD cycle starting at the Self-Appraisal stage)*
- ☐ Have you described your plan for your learning? (*for each CPD cycle that contains a Develop a Personal Plan stage)*
- ☐ Have you described the actions you took? (*Action stage*)
- ☐ Have you described what you learned? (*Document your Learning stage*)
- ☐ Have you described the impact(s) on your practice, which may include identification of future action(s)? (*Evaluate Impact on Practice stage*)

Please note that duplicated CPD cycles will be disregarded