

Appendix 7

Controlled Drug Prescription Requirements

Legal Requirements	Schedule 2	Schedule 3	Schedule 4 Part 1
Written in Ink/Indelible	Addressograph* not acceptable ✓	Addressograph* not acceptable ✓	Addressograph* not acceptable ✓
Full Name (including the first name) of Practitioner	✓	✓	✓
Practitioners' Registration Type and Number (e.g. medical, dentist, veterinary etc.)	✓	✓	✓
Date and Signature of Practitioner	✓	✓	✓
Address of Practitioner	Not required for a Health Prescription ✓	Not required for a Health Prescription ✓	Not required for a Health Prescription ✓
Telephone Number of Practitioner	Sufficient if written on hospital patients bed card or medication record ✓	Sufficient if written on hospital patients bed card or medication record ✓	Sufficient if written on hospital patients bed card or medication record ✓
Name (including the first name) and Address of patient	✓	✓	✓
Name of Controlled Drug	Must be handwritten ✓	Must be handwritten ✓	Not required to be handwritten ✓
Dose, Form and Strength of Controlled Drug	Must be handwritten ✓	Must be handwritten ✓	Not required to be handwritten ✓
Total Quantity (in both words and figures)	Must be handwritten ✓	Must be handwritten ✓	Not required to be handwritten ✓
Repeating Acceptable	✗	✗	✓
Dispense Within 14 days from Date of Issue	✓	✓	✗
Must Not Be Dispensed Before Date of Issue on Prescription	✓	✓	✓
Address of Practitioner is Within State	✓	✓	✓
Emergency Supply Allowed ***	✗	✗	✗

*An addressograph is an adhesive label containing patient prescriber details such as name/address etc. They are not acceptable as they are not considered indelible however it is acceptable to either print or handwrite these details.

**A health prescription is, from a practical perspective, a GMS (General Medical Services) prescription

Note: Schedule 4 part 2 and schedule 5 medicines are to be written as per prescription requirements set out by Medicinal Products (Prescription and Control of Supply) Regulations 2003, as amended. However emergency supplies of schedule 4 part 2 controlled drugs are also not permitted.

***Emergency supply exemption: methylphenobarbitone, phenobarbitone and phenobarbitone sodium may be given as an emergency supply for the treatment of epilepsy.