

Agenda for Public Council Meeting No.136
08:30am Thursday, October 5th 2023
Location: PSI House.

Colour code: Red—for decision; Green—for discussion; Blue—for information

| <u>Indicative Times</u> | <u>Item and Presenter</u> | | |
|-------------------------|---------------------------|---|-----------|
| 08:30am | A | Apologies | President |
| 08:31am | B | <p>Declaration of Interests (please refer to Appendix A)</p> <p>Paragraph 9 of Schedule 1 to the Pharmacy Act 2007, deals with the necessary disclosure of certain interests by members of the Council and by members of its various committees. Those requirements are also reflected in the Code of Conduct adopted for Council members which also requires that they “be honest and open with regard to conflicts of interest (either real or perceived). Members must not use their position for personal gain in either business, political or social relationships. Therefore, a member who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.”</p> <p>A copy of paragraph 9 of Schedule 1 to the Act, relating to the disclosure of certain interests is therefore included as Appendix A and all members of the Committee are strongly advised to familiarise themselves with its contents.</p> | President |
| 08:32am | C | Request for approval from Council of the draft minutes of the public Council meeting No.135. | President |
| 08:34am | D | Agreement on the Meeting Agenda. | President |

| E. Updates and Items from the Interim Registrar | | | |
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| 08:35am | E.1 | Registrar’s Report. | Registrar |

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| 08:50am | E.2 | Update on Q3 implementation of the Service Plan 2023. | Registrar |
| 09:00am | E.3 | Request for Approval from Council of extension of PSI Communications Strategy to year end 2024. | Registrar |
| 09:05am | E.4 | (a) Request for Approval from Council - Motion of Delegation to the Registrar regarding section 56(4) and (5) of Pharmacy Act 2007. (b) Consequential Amendment to Publications & Disclosure Policy 2022. | C. Murphy |

F. Business Transformation Project Programme Board

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| 09:15am | F.1 | Report to Council from the Business Transformation Project Programme Board. | G. Power |
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G. Special Purposes Committee

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| 09:20am | G.1 | Report to Council from the Special Purposes Committee. | President |
| 09:25am | G.2 | Request for Approval from Council of a recommendation to appoint members of Council to PSI Advisory Committees, following expressions of interest. | President |
| 09:30am | G.3 | Request for Approval from Council of a recommendation to appoint members, Chairs and Acting Chairs to PSI Disciplinary Committees and a Reserve Panel, following an expressions of interest process. | President |
| 09:40am | G.4 | Request for Approval from Council of a recommendation to appoint a Council member to the Health Committee. | President |
| 09:45am | G.5 | Request for Approval from Council of a recommendation on the Action Plan Arising from the Performance Review of Council. | President |

J. Performance and Resources Committee

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| 09:55am | H.1 | Report to Council from the Performance & Resources Committee. | A. McGarry |
| 10:00am | H.2 | Request for Approval from Council of Management Accounts to 30 June 2023. | A. McGarry |
| 10:10am | H.3 | Request for Approval from Council of extension of HR Strategy to year end 2024. | A. McGarry |

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| 10:15am | H.4 | Request for Approval from Council of revised PSI Procurement Policy. | A. McGarry |
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| 10:20am | | Comfort Break. | |
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| I. Audit & Risk Committee | | | |
| 10:35am | I.1 | Report to Council from the Audit & Risk Committee. | G. Campbell |
| 10:40am | I.2 | Request for Approval from Council of the updated Risk Management Framework. | G. Campbell |
| 10:50am | I.3 | Request for Approval from Council of the updated Corporate Governance Framework. | G. Campbell |
| 11:00am | I.4 | Request for Approval from Council of the updated Gifts and Hospitality Policy. | G. Campbell |

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| J. Regulatory and Professional Policy Committee | | | |
| 11:05am | J.1 | Report to Council from the Regulatory and Professional Policy Committee. | G. Power |
| 11:10pm | J.2 | Request for Approval from Council of IOP Practice Review Policy. | G. Power |

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| K. Any Other Business | | | |
| 11:20pm | K.1 | As tabled under item D. | President |

Ms. Joanne Kissane

Registrar & Chief Officer

We anticipate the Council meeting will finish at approximately 11:25pm

Council is next scheduled to convene on Thursday, October 19th 2023, for its Planning & Development Day.

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.