



Application for Entry to the Internet Supply List Part A-Registered Retail Pharmacy Business

Data Protection

The PSI takes its data protection obligations seriously. All personal information submitted by you will be treated in accordance with Data Protection legislation. Please review the Data Protection Statement (bit.ly/PSIDataProtection) on our website for details of our use of your information and your rights in relation to this.

Section 1: Retail Pharmacy Business Details

Trading name of pharmacy (as it appears on the PSI Register)	
PSI registration number	
Address of the pharmacy (from which the internet supply will be made)	
Pharmacy telephone number	
Fax number	
Email address	

Section 2: Corporate Body Information

Registered Name of Company*/Corporate Body (*as stated on the Company's Certificate of Incorporation)	
Type of Company/Corporate Body (Please tick as appropriate)	Private Limited Company <input type="checkbox"/> Under the Companies Act 2014 ¹ : LTD <input type="checkbox"/> DAC <input type="checkbox"/> Unlimited Company <input type="checkbox"/> Public Limited Company (PLC) <input type="checkbox"/> Other <input type="checkbox"/>
Company registration number (if applicable)	
Registered Office Address of Company/Corporate Body	

¹ Under the Companies Act 2014 all existing private companies limited by shares must convert to either LTD or DAC (new company types introduced by the Act) by 30th November 2016. Please contact your accountant or solicitor if you unsure if your company has converted or not.

Section 3: Internet Supply Details

Website Trading Name (if different)		
Website Address for Internet Supply		
Proposed Starting Date of Internet Supply		
Classification of Medicinal Products to be supplied by means of the internet ²	Pharmacy Only Medicines	<input type="checkbox"/>
	General Sales Medicines	<input type="checkbox"/>

Section 4: Declaration

<p>I, _____</p> <p>Name of Company Secretary</p> <p>Being authorised to complete this declaration on behalf of: _____</p> <p>Company Name</p> <p>Declare as follows:</p>	
<p>1. The particulars given in this application are, to the best of my knowledge, true and correct.</p>	
<p>2. I undertake to notify, in writing, the PSI of any change in, or additions to, the aforementioned particulars.</p>	
<p>3. I am aware that this entity may be removed from the ISS Supply List if any of the information submitted is false or materially inaccurate.</p>	
<p>4. That the supply of medicinal products to the public at a distance by means of information society services (internet supply) will be conducted in compliance with the Medicinal Products (Prescription and Control of Supply) (Amendment) Regulations 2015.</p>	
<p>5. I note the conditions for use of the Common Logo in Appendix 1 and agree to be bound by these conditions.</p>	
Signature of Company Secretary	
Date	

² The classification sub-category or sub-categories in accordance with Regulation 12(1)(b) of the Medicinal Products (Control of Placing on the Market) Regulations 2007 (S.I. No. 540 of 2007) of the non-prescription medicinal products offered for sale at a distance to the public by means of information society services.

APPENDIX 1

Conditions for Use

1. Outlined below are the conditions of use for the Common Logo. These conditions must be complied with in order to use the logo. Failure to comply with these conditions could result in withdrawal of permission to use the logo.
2. The logo will be issued by the PSI following approval of an application by a Seller to be entered on the “internet supply list”
3. The logo can only be used on approved websites owned and operated by an entity that is offering to sell or supply non-prescription medicines to patients and the public over the internet from the premises to which the logo / register entry relates.
4. The logo must not be replicated or duplicated or used otherwise than in accordance with the site for which it has been granted.
5. Once granted, the logo must not be supplied for use by a third party.
6. No modification of the logo will be permitted, and no words or additional logos may be superimposed on the logo itself.
7. The logo must not be used in any context that could be regarded as illegal or inappropriate.
8. Information contained on the website must be legal, appropriate and truthful.
9. The website must comply with any relevant legislation (for instance advertising of medicines to the public)
10. The website offering the non-prescription medicinal products must contain the following:
 - a. The contact details for the PSI
 - b. A hyperlink to the PSI Internet Supply List webpage
 - c. The common logo on every page of the website which relates to the offer of supply of medicinal products at a distance, including a link to the entry of the person on the Internet Supply List etc.
 - d. A statement stating that a record of each transaction will be retained for 2 years
11. The PSI must be notified if the website is to be discontinued or moved to another website address.
12. The PSI must be notified of any change of ownership, and the new owner must apply for use of the Common Logo.