

**Agenda for Public Council Meeting No. 97**  
**08:30am Wednesday, 20<sup>th</sup> June 2019**  
**Location: PSI House, Fenian Street, Dublin 2**

**Colour code: Red—for decision; Green—for discussion; Blue—for information**

<b>Indicative Times</b>	<b>Item and Presenter</b>		
08:30am	A	<b>Preliminary Matter: Election of the President and Vice President of the Council of the Pharmaceutical Society of Ireland</b>	<b>Presiding Officer</b>
08:55am	B	<b>Apologies</b>	<b>President</b>
08:56am	C	<p><b>Declaration of Interests (<i>please refer to Appendix A</i>)</b></p> <p><b>Paragraph 9 of Schedule 1 to the Pharmacy Act 2007, deals with the necessary disclosure of certain interests by members of the Council and by members of its various committees. Those requirements are also reflected in the Code of Conduct adopted for Council members which also requires that they “be honest and open with regard to conflicts of interest (either real or perceived). Members must not use their position for personal gain in either business, political or social relationships. Therefore, a member who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.”</b></p> <p><b>A copy of paragraph 9 of Schedule 1 to the Act, relating to the disclosure of certain interests is therefore included as Appendix A and all members of the Committee are strongly advised to familiarise themselves with its contents.</b></p>	
08:57am	D	<b>Draft Minutes of Public Council Meeting No. 96.</b>	<b>President</b>
08:59am	E	<b>Agreement on the meeting agenda</b>	<b>President</b>
<b>F. Updates and Items from the Registrar</b>			
09:00am	F.1	<b>Registrar’s Report</b>	<b>Registrar</b>
	F.2	<b>Q2 Service Plan Update</b>	<b>Registrar</b>
	F.3	<b>Update on PSI Brexit Preparedness</b>	<b>D. Gaughan</b>

	F.4	<b>Approval of reports of the On-Site Compliance Visit to the Five-Year Integrated Master's Degree Programme in Pharmacy provided by University College Cork (UCC); Trinity College Dublin (TCD); and Royal College of Surgeons in Ireland (RCSI)</b>	<b>D. Gaughan</b>
	F.5	<b>Approval of SI 449/2015 Programme Specifications:</b>  <b>(a). Responding to an Emergency Situation, including Management of Anaphylaxis (RESMA) training course.</b> <b>(b). The Administration of Pneumococcal Vaccination Training Course.</b> <b>(c). The Administration of Herpes Zoster Vaccination Training Course.</b> <b>(d)(i)(ii). The administration of Influenza Vaccination Training Course.</b>	<b>D. Gaughan</b>
	F.6	<b>Approval of effective date for revised PSI Code of Conduct for Pharmacists</b>	<b>C. O'Leary</b>
<b>G. Report and Updates from the Performance and Resources Committee</b>			
<b>10:30am</b>	<b>G.1</b>	<b>Report to Council from the Performance and Resources Committee</b>	<b>G. Knowles</b>
	<b>G.2</b>	<b>Approval of Management Accounts to 30 April 2019</b>	<b>G. Knowles</b>
	<b>G.3</b>	<b>Approval of Appointments to the PSI Disciplinary Committee Panel</b>	<b>G. Knowles</b>
<b>H. Report and Updates from the Regulatory and Professional Policy Committee</b>			
<b>10:50am</b>	<b>H.1</b>	<b>Regulatory and Professional Policy Committee Report to Council</b>	<b>J. Kissane</b>
	<b>H.2</b>	<b>Approval for public consultation: Draft Accreditation Standards for the 5 Year MPharm Programme</b>	<b>D. Gaughan</b>
	<b>H.3</b>	<b>Vaccination &amp; Emergency Medicines Training Requirements Review Project: Outcomes and Approval of training requirements for 2019/2020 vaccination season</b>	<b>D. Gaughan</b>
<b>I. Report and Updates from the Audit and Risk Committee</b>			
<b>11:15am</b>	<b>I.1</b>	<b>Report to Council from the Audit and Risk Committee</b>	<b>P. Turpin</b>

<b>J. Report from the Business Transformation Programme Board</b>			
11:25am	J.1	Report to Council from the Business Transformation Programme Board.	F. Foy
<b>K. Annual Report from the Preliminary Proceedings Committee 2018</b>			
11:40am	K.1	Presentation of the 2018 Annual Report from the Preliminary Proceedings Committee.	S. McCarthy
<b>L. Items from the President</b>			
12:00am	L.1	Report to Council from the Special Purposes Committee	President
	L.2	Filling of Advisory Committee vacancies arising	President
	L.3	Approval of Reappointments to the PSI Disciplinary Committees	A. Mellett
<b>M. Any Other Business</b>			
12:20pm			President

-----Close of Public Council Meeting-----

Closed Session\*\*

**\*\*NB:** As per the Closed Sessions policy, please advise the **President** in advance of any matter which you propose to raise under this agenda item.

**Mr. Niall Byrne**  
*Registrar/Chief Officer*

***The meeting should end at approximately 12.30.***  
***The next Council Meeting: 19<sup>th</sup> of September 2019***

## APPENDIX A

### **Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests**

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.