

PSI Council Public Meeting Minutes

Minutes of meeting number 98 of the Council of the Pharmaceutical Society of Ireland (PSI), as established under the Pharmacy Act 2007, the public session of which commenced at 08:30am on Thursday 19 September 2019 at PSI House, Fenian Street, Dublin.

Agenda Item A - Attendees & Apologies

Name	Role	Present (Yes/No)
Ms. Joanne Kissane	President	Yes
Mr. Michael Lyons	Vice President	No
Mr. Hugo Bonar	Council Member	Yes
Mr. Graham Knowles	Council Member	Yes
Ms. Veronica Treacy	Council Member	Yes
Mr. Shane McCarthy	Council Member	Yes
Mr. Paul Turpin	Council Member	Yes
Ms. Ann Sheehan	Council Member	No
Prof. Brian Kirby	Council Member	Yes
Ms. Fiona Walsh	Council Member	Yes
Mr. Mark Jordan	Council Member	Yes
Ms. Muireann Ní Shuilleabháin	Council Member	Yes
Ms. Dorothy Donovan	Council Member	For part
Dr. Ailis Quinlan	Council Member	No
Ms. Geraldine Crowley	Council Member	No
Mr. Seán Reilly	Council Member	Yes
Dr. Paul Gorecki	Council Member	Yes
Ms. Marie Louisa Power	Council Member	Yes
Mr. Roy Hogan	Council Member	Yes
Ms. Nicola Cantwell	Council Member	Yes
Mr. Fintan Foy	Council Member	Yes
Members of PSI staff in attendance included:		

Mr. Niall Byrne	Registrar
Mr. Conor O’Leary	Head of Pharmacy Practice Development Department
Mr. John Bryan	Head of Regulation
Dr. Cora Nestor	Interim Head of Policy
Mr. Éanna O Lochlainn	Governance & Planning Officer

Colour code: *Red—for decision; Green—for discussion; Blue—for information*

Agenda Item B – Declaration of Interest by Members of Council

Issue

Declaration of interests by members of Council

Information

Under item B of the Council Agenda, the President drew Council members’ attention to their obligations under paragraph 9 of Schedule 1 to the Pharmacy Act 2007, which deals with the necessary disclosure of certain interests by members of the Council.

Decision Approved, and/or Action Requested by Council

Decision Approved: Professor Brian Kirby declared a conflict of interest with regard to items G.3, G.4. & G.5 on the agenda.

Agenda Item C – Draft Minutes of Public Council Meeting No. 96.

Issue

Draft Minutes of Public Council Meeting No. 97

Information

The President noted that the draft minutes of public Council meeting, number 97 had been circulated to Council members and that no amendment had been received.

Decision Approved, and/or Action Requested by Council

Decision Approved: Council approved the minutes of the public session of Council meeting number 97, as amended, held on Thursday 20th of June 2019, on the proposal of Mr. Fintan Foy and seconded by Dr. Paul Gorecki.

Agenda Item D – Agreement on the Meeting Agenda

Issue

The President invited members of Council to give notice of any items they wished to submit under item M, Any Other Business.

Information

Ms. Nicola Cantwell, and Mr. Sean Reilly, respectively, advised the President of their intention to raise a matter for discussion during Any Other Business.

Decision Approved, and/or Action Requested by Council

Council noted there would be two items tabled under Any Other Business

Agenda Item E.1 – Registrar's Report

Issue

The Registrar provided Council with an overview of the Registrar's Report, a copy of which had been circulated to Council in advance of the meeting and took questions on matters arising.

Information

Amongst the items the Registrar drew Council's attention to, was the commencement of the PSI's business transformation project, following the successful conclusion of a detailed and careful procurement process. He paid tribute to the team of PSI colleagues who worked intensively on this project over the last 18 months, noting that their focus on the objective and their careful attention to detail has been exemplary.

The Registrar informed Council with regard to the on-going Judicial Review proceedings, to which the PSI is subject, that on 15th July the PSI submitted its Statement of Opposition and supporting affidavit in these proceedings. The matter would be before the High Court for mention on 7 October.

Decision Approved, and/or Action Requested by Council

The presentation of the Registrar's Report was noted by Council

Agenda Item E.2 - Service Plan Update

Issue

The Registrar provided Council with an update on the PSI's progress against its current Service Plan.

Information

The Registrar informed the Council that the PSI Executive Leadership Team had commenced the development of the Service Plan for 2020. An initial planning workshop was held on 28 August, and further work would be done in preparation for a discussion with Council at its Development & Planning Day on 24 October.

Decision Approved, and/or Action Requested by Council

The presentation of the Service Plan Update was noted by Council

Agenda Item E.3 – EFQM Update

Issue

The Registrar updated Council on the PSI's submission for recognition under the EFQM Excellence Model

Information

The Registrar informed Council that the PSI had achieved EFQM four-star recognition and had been formally presented with a certificate of recognition at an event in PSI House on 12 September. He said the award marked a significant milestone in the ongoing development of the PSI and demonstrated a high level of commitment from all staff in achieving an externally validated level of organisational performance, in pursuit of the PSI's public-interest mission. He acknowledged the contribution of all involved, as well as the support of Council as the organisation pursued its quality improvement journey using the EFQM model over the last three years. The President congratulated the Registrar and thanked PSI staff for their hard work in achieving four-star recognition.

Decision Approved, and/or Action Requested by Council

The update was noted by Council

Agenda Item E.4 – Update on PSI Brexit Preparedness

Issue

The Registrar updated Council on the PSI's Brexit preparedness.

Information

The Registrar informed Council that he had attended a Department of Health Medicine Supply Brexit stakeholder meeting together with the Acting Head of Governance & Public Affairs. . The Minister for Health, the HPRA and HSE, in particular, had provided Brexit preparedness updates in relation to medicines and health matters. Those present were informed of the PSI's preparations for Brexit and assured by the Registrar that the PSI is supporting the key public health messaging regarding the importance of not stockpiling medicines. The Registrar noted the PSI was in a relatively good position with regard to Brexit preparedness, and that it had been working closely with its UK counterparts, the PSNI and GPhC. Council queried if the PSI should be issuing formal guidance to the profession with regard to issues which might arise as a result of Brexit. The Registrar stated that if it was Council's wish, the PSI could issue a statement with regard to its expectations of the profession, and the exercise of their professional judgment, particularly with regard to rule S1B of the Medicinal Products Regulations. Some members of Council expressed reservation about the PSI issuing a statement of this nature and suggested that the PSI should instead seek to align its messaging with the Department of Health's and issue a general statement regarding the impact of Brexit on pharmacies, in the next PSI newsletter. The President called for a vote to be taken to decide the matter.

Decision Approved, and/or Action Requested by Council

Decision Approved: Council voted by a majority to align its Brexit messaging with the Department of Health's and issue a general statement regarding the impact of Brexit on retail pharmacies, in the PSI newsletter.

Agenda Item E.5 – Approval by Council of Business Case for 2-year Change Management and Organisational Development Support Services

Issue

Council approval was sought for a two-year programme of organisation development support to ensure that the PSI would successfully transit through the forthcoming business transformation process.

Information

The Registrar requested Council's approval that the PSI proceeds to procure a two-year programme of organisational development (OD) support via a consultancy contract, accessed through the relevant Office for Government Procurement Framework, and that the costs of this programme over the two years (2020 and 2021) be met, as far as possible, from PSI current revenues, partly through a reallocation of some of the funds currently expended on staff training, and that should there be a shortfall in available funding from current revenues, Council would underwrite this, subject to it not exceeding an overall funding ceiling of €140,000 (including VAT), in 2020 and 2021. The procurement and management of consulting services under this proposal would be monitored by the Performance and Resources Committee on behalf of Council. Council was informed that the amount in question was capped, and there was no contingency for any overspend. Council also emphasised the need for robust governance of the project and cautioned against depleting the PSI's Training & Development budget in order to fund the consultancy payments linked to the 2-year Change Management and Organisational Development Support Service.

Decision Approved, and/or Action Requested by Council

Decision Approved: Council approved the Business Case for a 2-year Change Management and Organisational Development Support Services on the proposal of Hugo Bonar and seconded by Ms. Muireann Ní Shuilleabháin

Agenda Item E.6 – Approval by Council of IOP Policies for e Portfolio Review and Practice Review.

Issue

Council was asked to approve the IOP ePortfolio Review and Practice Review Policy.

Information

Council was informed by Ms. Cora O'Connell, PSI Education Manager, that in accordance with the Pharmaceutical Society of Ireland (Continuing Professional Development) Rules 2015, pharmacists are obliged to undertake continuous professional development (CPD). The Rules provide that a record of a pharmacist's CPD is maintained using the IOP's online ePortfolio system. Pharmacists are called upon to submit an extract of their ePortfolio to the IOP once every five years, for review against the required standards. This review is carried out by the IOP. In addition, for those pharmacists in a patient facing role, a selection of pharmacists will be called to participate in a Practice Review, which is carried out by the IOP. The Practice Review is a direct evaluation of the knowledge, skills and judgement of the pharmacist, having regard to the Core Competency Framework for Pharmacists. Council noted with satisfaction that current levels of engagement with the ePortfolio Review stood at 97% of all PSI registered pharmacists.

Ms O'Connell explained the process by which both ePortfolio and Practice Review are carried out by the IOP is required to be approved by Council. She detailed the proposed

changes to the ePortfolio Review policy. No changes were proposed in respect of the Practice Review Policy.

Decision Approved, and/or Action Requested by Council

Decision Approved: Council approved the IOP Policies for e Portfolio Review and Practice Review on the proposal of Ms. Nicola Cantwell, seconded by Mr. Mark Jordan.

Agenda Item F.1 – Report to Council from the Performance and Resources Committee

Issue

Mr. Graham Knowles, Chair of the Committee, informed Council that a copy of the Performance and Resources Committee Report to Council had been circulated in advance of the meeting. He invited questions from Council.

Information

Council had no questions

Decision Approved, and/or Action Requested by Council

Council noted the contents of the Report from the Performance and Resources Committee

Agenda Item F.2 – Approval of the Management Accounts to 31st July 2019

Issue

Council was asked to approve the PSI management accounts to 31st July 2019, a copy of which had been circulated to Council in advance of the meeting.

Information

Council noted the contents of the management accounts to 30 April 2019.

Decision Approved, and/or Action Requested by Council

Decision Approved: Council approved the management accounts to 31st July 2019 on the proposal of Mr. Fintan Foy and seconded by Mr. Shane McCarthy.

Agenda Item F.3 – Approval by Council of the PSI Treasury Management Policy

Issue

Council was asked to approve the PSI Treasury Management Policy, a copy of which had been circulated before the meeting

Information

Council noted that under new Government guidelines, investment in Euro bonds was now permitted. At the request of Council, the Chair of the Performance and Resources Committee agreed the Committee would provide Council with quarterly updates on all PSI treasury management related matters. Council requested that a date be inserted in the Treasury Management Policy, at which it would next be reviewed by Council.

Decision Approved, and/or Action Requested by Council

Decision Approved: Council approved the PSI Treasury Management Policy on the proposal of Dr. Paul Gorecki and seconded by Ms. Veronica Treacy.

Agenda Item F.4 Approval by Council of recommendation for re-appointment to the PSI Professional Conduct Committee

Issue

To approve the reappointment of Mr. Brian Hogan MPSI to the Professional Conduct Committee for a further term of two years.

Information

Ms. Aoife Mellett, Legal Affairs Manager, informed Council that the reappointment was being requested to ensure that the Professional Conduct Committee remains quorate in accordance with the Pharmacy Act 2007. The maximum term of office of a Disciplinary Committee member is eight years and Mr Hogan has served six years to date.

Decision Approved, or Action Requested by Council

Decision Approved Council approved the reappointment of Mr Brian Hogan MPSI to the Professional Conduct Committee for a further term of two years, on the proposal of Mr. Hugo Bonar, and seconded by Mr. Shane McCarthy.

Agenda Item G.1 Regulatory and Professional Policy Committee Report to Council

Issue

Ms. Muireann Ní Shuilleabháin, Acting Chair of the Regulatory and Professional Policy Committee, informed Council that a copy of the Committee's Report to Council had been circulated in advance of the meeting. She asked Council to note one correction to the Report. In the second paragraph "Special Purposed Committee" should read "Fitness To Practise." She invited questions from Council.

Information

Council had no questions

Decision Approved, or Action Requested by Council

Council noted the contents of the Report from the Regulatory and Professional Policy Committee

Agenda Item G.2 Approval of the PSI Regulatory Risk Statement

Issue

The Council was asked to approve the PSI Regulatory Risk Statement

Information

Council queried who would sit on the Regulatory Risk and Analysis Group referenced in the Statement, and were informed by the Executive that the Group would be cross-organisational, and predominantly comprise of representatives from the Pharmacy Practice Development Department, and the Inspection and Enforcement Unit, and that it would report to the PSI Executive Leadership Team. Council noted that there appeared to be an emphasis in the Statement on Pharmacists meeting standards and managing risk, but no reciprocal requirement in this regard of the PSI itself. Mr. John Bryan, Head of Regulation, clarified to Council that organisational risk was dealt with separately, and that it did not form part of the Risk Statement, which was a public facing document, focusing on systems regulation in pharmacy. PSI organisational risk was managed internally, through the Corporate Risk Register and reported on to Council. Council noted that a joint access database in the PSI would be required in order to monitor pharmacy trends, and develop risk models which could respond at pace, to new and evolving risks.

Decision Approved, or Action Requested by Council

Decision Approved: Council approved the PSI Regulatory Risk Statement on the proposal of Ms. Nicola Cantwell and seconded by Ms. Marie Louisa Power.

Agenda Item G.3 – Approval by Council of PSI Accreditation Policy for MPharm programmes.

Issue

Council was asked to approve the draft accreditation policy for MPharm programmes.

Information

Ms. Cora O’Connell informed Council that the Pharmaceutical Society of Ireland (Education and Training) (Integrated Course) Rules 2014 set out the requirements for recognition and approval (‘accreditation’) of the national pharmacy degree programme (MPharm). Having regard for the 2014 Rules, the PSI had developed a draft accreditation policy which described the operation of the accreditation process. Council highlighted the importance of ensuring consistency between each of the teams engaged on the accreditation, and were assured by Ms. O’Connell that the PSI would monitor this. Prof. Brian Kirby excused himself from the meeting for this item, due to a conflict of interest.

Decision Approved, or Action Requested by Council

Decision Approved: Council approved the Accreditation Policy for MPharm programmes on the proposal of Mr. Mark Jordan and seconded by Mr. Shane McCarthy.

Agenda Item G.4 – Approval by Council of Mpharm Accreditation Standards

Issue

Council was asked to approve the updated draft Accreditation Standards for the Five-Year Master’s Degree Pharmacy Programme

Information

Ms. Cora O’Connell informed Council that Section 7 of the Pharmacy Act 2007 provides that it is a principal function of the PSI to promote and ensure a high standard of education and training for persons seeking to become pharmacists. The Pharmaceutical Society of Ireland (Education and Training) (Integrated Course) Rules 2014 obliges the Council of the PSI to set and review Accreditation Standards for the national pharmacy degree programmes (MPharm) at intervals not exceeding five years. Accreditation Standards for the five-year fully integrated master’s degree programme were first

approved by the Council of the PSI on 2 October 2014. The PSI had completed a review of the Accreditation Standards, further to a process which commenced in March 2019. Draft Accreditation Standards were presented to Council at its meeting of June 20th, 2019 and were approved by the Council for public consultation. Ms O’Connell outlined the outcomes of the consultation and engagement exercises and noted the revised draft Accreditation Standards which were proposed before the Council. Prof. Brian Kirby excused himself from the meeting for this item, due to a conflict of interest.

Decision Approved, or Action Requested by Council

Decision Approved: Council approved the Accreditation Standards for the Five-Year Master’s Degree Pharmacy Programme Mr. Fintan Foy and seconded by Ms. Fiona Walsh.

Agenda Item G.5 – Approval by Council of the Appointment of Accreditation Teams for the MPharm accreditation visits in 2020 to RCSI, TCD and UCC.

Issue

Council was asked to approve the Appointment of Accreditation Teams for the MPharm accreditation visits in 2020 to RCSI, TCD and UCC.

Information

Ms. Cora O’Connell informed Council that the Pharmaceutical Society of Ireland (Education and Training) (Integrated Course) Rules 2014, sets out the requirements for recognition and approval (‘accreditation’) of the national master’s degree programme in pharmacy. As part of the recognition processes outlined in Rule 11(1) Council must appoint accreditation teams who have the relevant knowledge and experience, and who, as per 11 (3) of the Rules, shall, having visited the institution, report in writing to the Council, as to whether in their opinion the standard of compliance and delivery of the master’s programme satisfies or continues to satisfy the requirements of the PSI Accreditation Standards. The proposed teams for each institution were as follows:

Trinity College Dublin

Nicola Tyers
Professor Marcus Rattray
Dr Anthony Cox
Dr Paul McCague
Kim O’Mahony
Sergio Martin

Royal College of Surgeons

Professor Jane Portlock
Mark Brennan

Professor David Timson
Aisling McKenna
Emer Gibbons

University College Cork
Professor Jason Last
Professor Colin Davidson
Professor Chris Langley
Dr Norma Ryan
Emer Gibbons

Prof. Brian Kirby excused himself from the meeting for this item, due to a conflict of interest.

Decision Approved, or Action Requested by Council

Decision Approved: Council approved the appointment of Accreditation Teams as listed above, for the MPharm accreditation visits in 2020 to RCSI, TCD and UCC on the proposal of Ms. Marie Louisa Power and seconded by Ms. Nicola Cantwell

Agenda Item G.6 – Approval by Council of Language Competency Requirements

Issue

Council was asked to approve a number of amendments to the PSI's language competency requirements.

Information

Council was asked to consider the amendment of the language competency requirement for registration with the PSI, following on from a review and benchmarking exercise carried out by the PSI against national and international requirements. The following recommendations were made:

- i. Regard the CEFR C1 level as the minimum required standard for language proficiency, against which the following examinations should be recognised/not recognised, as fulfilling the requirements of Schedule 1 Section 11 (A), PSI (Registration) Rules 2008 as amended.
- ii. The removal of the TOEFL PBT as a recognised examination to prove English language competency on the basis that it is not directly mapped to the desired Common European Framework Reference for Language (CEFR) C1 level, it is not widely accepted by other regulators, nor is it often utilised by applicants.

iii. The amendment of minimum score requirements on portions of the TOEFL iBT to more correctly align with the CEFR score of C1.

iv. The approval of the Cambridge Assessment of English (CAE) as a recognised examination to prove English language competency with a minimum score of C1(180) in each category (Reading, Writing, Listening, Speaking) to broaden the range of assessments recognised with greater alignment to tests used by other regulators. Cambridge Assessment English was involved in the development of the CEFR and all aspects of the examination are aligned with the levels described by the CEFR.

v. The allowance of super-scoring for two examinations (of the same format) within six-months wherein a pre-defined minimum is achieved in each category per sitting and an overall pre-defined score is reached at each sitting. This is proposed to allow for greater flexibility of applicants to demonstrate the necessary language competency and taking into account the standard error of measurement (SEM).

Decision Approved, or Action Requested by Council

Decision Approved: Council approved the amendment of the PSI's language competency requirement as per the above recommendations, on the proposal of Mr. Graham Knowles and seconded by Mr. Fintan Foy.

Agenda Item G.7 – Approval by Council of Proposed Third Country Qualification Recognition Policy.

Issue

Council was asked to consider and approve the proposed third country qualification recognition route policy.

Information

Council was informed that the challenge of ensuring an effective and robust mechanism of recognition for people holding a pharmacy qualification obtained in the United Kingdom made this an imperative issue, as did the requirement to reassess a model in place since 2009. The proposed new process is intended to consider, amongst other aspects, an applicant's academic record, work experience, and CPD, and allow applicants to address any deficiencies (instead of being immediately denied access), ultimately resulting in a more transparent and fair process. Council queried whether the cost and resource required to hold the bespoke examination for this route of recognition was justified, given the potentially relatively small numbers applying via this route. The Executive informed

Council that the cost implication arising from the proposed new model, were as yet unknown.

Decision Approved, or Action Requested by Council

Decision Approved: Council approved the proposed third country qualification recognition route policy on the proposal of Mr. Hugo Bonar and seconded by Prof. Brian Kirby.

Agenda Item G.8 - Approval by Council for public consultation: draft amending Registration Rules (Brexit contingency)

Issue

Council was asked to approve draft amending registration rules to be submitted for public consultation

Information

Council was informed that the PSI had engaged with the Department of Health in preparation for the changes that would arise in relation to its remit, further to the intention of the UK to leave the EU on 31 October 2019. The PSI would need to ensure that preparations were in place for the UK's withdrawal. As considered earlier in the year, the Council was asked to decide, that in the event of a no deal Brexit, to adopt a policy position as outlined in the briefing paper which had been circulated in advance of meeting, in respect of recognition of qualifications presented for assessment under the Third Country Recognition Route. To facilitate this, it was being proposed that minor technical amendments be made to the PSI (Registration) Rules 2008, which would not require UK applicants to have to apply for qualification recognition through the Third Country Route, in its entirety. Council queried if the PSI's UK counterpart the GPhC were contemplating similar measures. The Registrar informed Council that this was the case.

Decision Approved, or Action Requested by Council

Decision Approved: Council approved the draft amending registration rules for public consultation on the proposal of Mr. Shane McCarthy and seconded by Mr. Roy Hogan

Agenda Item H.1 Report to Council from the Audit and Risk Committee

Issue

Mr. Paul Turpin, Chair of the Committee, informed Council that a copy of the Audit and Risk Committee Report to Council had been circulated in advance of the meeting. He invited questions from Council.

Information

Council queried what precisely would be audited during the next internal audit on the PSI's systems of internal controls. The Audit and Risk Committee Chair informed Council it would largely relate to the PSI's systems of financial management, but would also cover areas such as whistleblowing and GDPR compliance.

Decision Approved, or Action Requested by Council

Council noted the contents of the Report from the Audit and Risk Committee

Agenda Item I.1 Report to Council from the Business Transformation Programme Board

Issue

Mr. Fintan Foy, Chair of the Committee, informed Council that a copy of the Business Transformation Programme Board Report to Council had been circulated in advance of the meeting. He invited questions from Council.

Information

Council was informed that the matter of the Preferred Bidder in relation to the Procurement of the Digital Transformation Services, and the request for the drawdown of funds for the Business Transformation Programme, was an item for discussion on the agenda of the private Council meeting on 19 Sept 2019.

Decision Approved, or Action Requested by Council

Council noted the contents of the Report from the Business Transformation Programme Board.

Agenda Item J.1 Report to Council from the Special Purposes Committee

Issue

The President as Chair of the Committee, informed Council that a copy of the Special Purposes Committee's Report to Council had been circulated in advance of the meeting. She invited questions from Council

Information

Council queried if registrants would be provided with a breakdown of the CPD component of their registration fees on invoices issued by the PSI. The Registrar noted that the fee is a statutory charge and, as such, is not invoiced. Also, that the total fee income is used to finance the entirety of the Council's statutory functions. Council was informed that the feasibility of a breakdown would be reviewed by the Performance and Resources Committee.

Decision Approved, or Action Requested by Council

Council noted the contents of the Report from the Special Purposes Committee.

Agenda Item J.2 Approval by Council of recommendations for appointments to PSI Advisory Committees

Issue

The Special Purposes Committee made the following recommendations for appointment to the PSI Advisory Committees, to Council, for its approval

Information

The Special Purposes Committee had met to consider appointments to PSI Advisory Committees, following the election of new members of Council and a vacancy for an external (non-Council) member of the Audit and Risk Committee. Processes of application and expression of interest had been completed, and with due regard to diversity and any current skills deficits on the Advisory Committees, the Special Purposes Committee made the following recommendations to Council:

1. That Mr. Liam Burke be appointed as an external (non-Council) member of the Audit & Risk Committee for a term of two years.
2. That Ms. Dervla Tierney, Mr. Peter Dewhurst and Ms. Niamh O'Regan be appointed to a panel that could be called on for external member vacancies that might arise on the Audit & Risk Committee, to end of December 2020.
3. That Council member Mr. Mark Jordan be appointed to the Performance and Resources Committee for a term of two years, or until his tenure on Council finishes, whichever the sooner.

Information

4. That Council member Mr. Roy Hogan be appointed to the Performance and Resources Committee for a term of two years, or until his tenure on Council finishes, whichever the sooner.
5. That Council member Ms. Geraldine Crowley be appointed to the Performance and Resources Committee for a term of two years, or until her tenure on Council finishes, whichever the sooner.
6. That Council member Prof. Brian Kirby be appointed to the Regulatory and Professional Policy Committee for a term of two years, or until his tenure on Council finishes, whichever the sooner.
7. That Council member Ms. Nicola Cantwell be appointed to the Regulatory and Professional Policy Committee for a term of two years, or until her tenure on Council finishes, whichever the sooner.

Council queried why the Audit and Risk Committee panel would be in place for one year only. It was confirmed that this was the information which had been provided to all applicants during the application process.

Decision Approved, or Action Requested by Council

Decision Approved: Council approved the recommendations for appointment to the PSI Advisory Committees as outlined above, on the proposal of Ms. Muireann Ní Shuilleabháin and seconded by Prof. Brian Kirby.

Agenda Item J.3 Approval by Council of recommendation for appointment of Chair of the Regulatory and Professional Policy Committee

Issue

Approval by Council of the recommendation for appointment of a new Chair of the Regulatory and Professional Policy Committee

Information

Following the election of Ms. Joanne Kissane as PSI President, a vacancy arose for the role of Chair of the Regulatory and Professional Policy Committee. Ms. Muireann Ní Shuilleabháin, a sitting member of the Regulatory and Professional Policy Committee, was recommended as Chair by the President, with the support of the Special Purposes Committee.

Decision Approved, or Action Requested by Council

Decision Approved: Council approved the recommendation for appointment of Ms. Muireann Ní Shuilleabháin as Chair of the Regulatory and Professional Policy Committee on the proposal of Mr. Hugo Bonar and seconded by Mr. Shane McCarthy.

Agenda Item K.1 Any Other Business

Issue

Notice had been given at the meeting of two matters to be tabled under Any Other Business

Information

Ms. Nicola Cantwell and Mr. Graham Knowles queried the progress being made on the commitment given to Council by the Executive that a policy paper would be presented to Council regarding the possibility of publishing Council's public meeting papers on the PSI website. Ms. Cantwell suggested that PSI Advisory Committee reports should be published on the PSI website, after the conclusion of the public meeting, in addition to the Registrar's Reports. Mr. Knowles expressed the view that all Council's public meeting papers should be published on the PSI website, in advance of each public Council meeting. It was agreed that a position paper would be presented at the December meeting. Ms Cantwell felt that the publication of the advisory committee reports was a different issue to the publication of papers prior to the public Council meeting and should be decided on separately. It was agreed that this would happen at the December meeting.

Mr. Sean Reilly queried the absence of Council members' 'protected time' on the agenda, in which matters could be tabled for discussion by members of Council during a meeting of Council. He was informed that the Protected Time had been rebranded as Any Other Business and was a standing item on all PSI Council public meeting agendas.

Decision Approved, or Action Requested by Council

It was agreed by Council that a policy paper would be presented by the Executive at the meeting in December regarding the possibility of publishing the Council's public meeting papers on the PSI website, in advance of each public Council meeting.

The meeting concluded at 12:30pm.

President

Date