

Agenda for Council Meeting No. 4

27th November 2007, 10.30 am

PSI Council Room,

18 Shrewsbury Road, Ballsbridge, Dublin 4

Colour code: Red—for decision; Green—for discussion; Blue—for information

Coffee/Tea on arrival

- 10.30am
1. **Apologies**
 2. **Conflict of Interest Statement (included on recommendation of IPA)**
“The code of conduct for Council members requires them to be honest and open with regard to conflicts of interest (either real or perceived). Members must not use their position for personal gain in either business, political or social relationships. Therefore, a member who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.”
 3. **Draft Minutes of Council Meeting of 25th September 2007 (Appendix A: sent 16 October 2007)**
- 10.35am
- 4.1 **Corporate Governance Framework (Registrar)**
 - a. **Conflict of Interest and Code of Conduct for Council Members (Appendix B: information sent 2 November 2007)**
 - b. **Draft Heads of Corporate Governance Framework (Appendix C)**
 - c. **FOI (Appendix B: letter sent 2 November 2007)**
 - 4.2 **Report on Co-option Process for Committees (M. Kinsella) (Appendix D)**
 - 4.3 **Approval of new Audit Committee of PSI & Charter (Registrar) (Appendix E)**
 - a. **Appointment of Council Member to Audit Committee**
 - 4.4 **Interim Complaints System (written report from D. Dowling, Legal Advisor) (Appendix F)**
 - 4.5 **Position Paper on Registration of Pharmacies (P. Weedle) (Appendix I)**
 - 4.6 **Memo & Position Paper on a Proposed Non-EU/EEA Route of Registration (P. Weedle) (Appendices J & K)**
 - 4.7 **Discussion Document on Code of Conduct for Pharmacists (Registrar) (Appendix G)**
 - 4.8 **Presentation and Consultation re methodology for establishing fee structures and Revenue base by Ann O’Connell, PWC (Presentation at 11.30am)**

- 4.9 Memo to Council on the Future National Consultative & Information Processes related to Section 18 and the Code of Conduct (R. Quirke) (Appendix H)
 - 4.10 Update on Complaints (Registrar) (Appendix L)
 - 4.11 Report on Implementation of Pharmacy Act 2007 (Verbal Report by Registrar)
- 12.30pm
- 5. Committee Reports
 - 5.1 Inspection & Enforcement Committee (Verbal Report by Chair)
 - 5.2 Administration, Finance & Corporate Governance Committee (Verbal Report by Committee Member)
 - a. Report for 2006 from PSI (Appendix M)
 - b. Report for 2006 from Northumberland Road, Ltd. (Appendix N)
 - c. Repayment of NPL loan
 - 5.3 Professional Development & Learning Committee (Verbal Report by Chair)
 - 5.4 Registration & Qualification Recognition Committee (Verbal Report by Chair)
 - 5.5 Standards & Practice Committee (Verbal Report by Chair)
- 1.00pm
- 6. President's & Registrar's Business
 - 6.1 2nd Annual National Pharmacy Summit (Verbal Report by President)
 - 6.2 Nurse Prescribing (Verbal Report by Registrar)
 - 6.3 Patient Safety Commission Update (Verbal Report by Registrar)
 - a. PSI Submission made 9 November 2007 (Appendix O)
 - 6.4 Health Committee (Verbal Report by Vice President)
 - a. Unified Health Support Group
 - b. Booklet on Mental Health (to be circulated at meeting)
 - c. Report on Meeting with HSE Suicide Prevention Office
 - 6.5 Joint Statement from the PSI and HSE (Appendix P-to be circulated on the day of Council)(President)
 - 6.6 Meeting with the HPAI (Verbal Report by the President)
- 1.55pm
- 7. Operational Matters
 - 7.1 Appointment of Authorised Officers

 John Bryan, Marita Kinsella, Damhnait Gaughan, John Hislop, Sinead O'Keeffe and Jan Ní Fhlanagáin

*There will be a 15 minute break at 12.15pm
Meeting should adjourn c.2.00 pm*

**Next Council Meeting:
Tuesday, 11 December 2007**

**Dr. Ambrose McLoughlin
REGISTRAR**